

**From:** [Carrie A. Slaysman](#)  
**To:** [Chao Wu](#); [Christina Delmont-Small](#); [Jennifer Mallo](#); [Kirsten Coombs](#); [Mavis Ellis](#); [Sabina Taj](#); [Vicky Cutroneo](#)  
**Cc:** [Anissa Brown Dennis](#); [David K. Lerner](#); [Jahantab Siddiqui](#); [James R. LeMon](#); [Jason J. McCoy](#); [Jennifer R. Peduzzi](#); [Karalee Turner-Little](#); [Kathleen V. Hanks](#); [Kevin Gilbert](#); [Mark Blom](#); [Michael Martirano](#); [Monifa McKnight](#); [Patrick J. Saunderson](#); [Ron K. Morris](#); [Theo Cramer](#); [Thomas McNeal](#); [William J. Barnes](#)  
**Subject:** Quarterly and Year End Maryland Public Information Act Requests  
**Date:** Thursday, July 11, 2019 2:36:30 PM  
**Attachments:** [Quarterly and Year End Maryland Public Information Act Requests.pdf](#)  
[image003.png](#)

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Good afternoon,

The attached memorandum is submitted on behalf of Dr. Michel J. Martirano.

Thank you.

Carrie

Carrie A. Slaysman  
Executive Assistant



Howard County Public School System  
10910 Clarksville Pike  
Ellicott City, MD 21042  
410-313-6814  
[carrie\\_slaysman@hcpss.org](mailto:carrie_slaysman@hcpss.org)



July 11, 2019

MEMORANDUM

To: Members of the Board of Education

From: Michael J. Martirano, Ed. D.  
Superintendent of Schools

Subject: Quarterly and Year End Maryland Public Information Act Requests

The purpose of this memorandum is to provide an update on the processing of Maryland Public Information Act (MPIA) requests during the fourth quarter of School Year 2019, as well as an end of year summary.

**SCHOOL YEAR 2019 FOURTH QUARTER = APRIL 1, 2019 – JUNE 30, 2019**

HCPSS received slightly fewer MPIA requests than the previous quarter. Frequent topic areas of interest this quarter were purchasing and budget related, with increasing requests for school planning and facilities/construction records towards the end of the quarter.

Please find statistics for the quarter below:

MPIA Requests

- 57 new requests received from 38 requesters
  - vs. 63 received during the 3rd quarter of SY2019 (January 1, 2019, through March 31, 2019)
  - vs. 98 received during the 4th quarter of SY2018 (April 1, 2018, through June 30, 2018)

MPIA Responses

- 63 responses completed
- 79% completed within initial 10-day deadline
- 98% completed within 30 days
  - One request involved an extension of time to pull additional data after initial response.
- Response outcomes:
  - 46 - document(s) provided
  - 14 - document(s) do not exist
  - 8 - document(s) provided with redaction

- 6 - other including spam posts, incorrect contact information given, or requests handled verbally/through another process
- 3 - document(s) withheld/denied
- 2 - no clarification received from requester within 30 days
- 2 - withdrawn by requester
- 1 - duplicate requests
- 0 - no payment received from requester within 30 days

#### MPIA Responses by HCPSS Custodian of Record

- 18 - Operations
- 13 - Academics
- 13 - Business and Technology
- 9 - Board of Education
- 7 - School Management and Instructional Leadership
- 7 - Human Resources
- 5 - Grants, Policy and Strategy
- 4 - Schools
- 2 - Superintendent
- 2 - Diversity Equity and Inclusion
- 1 - Communications
- 1 - General Counsel

#### **SCHOOL YEAR 2019 SUMMARY = JULY 1, 2018 – JUNE 30, 2019**

MPIA requests during School Year 2019 dropped significantly from School Year 2018, and decreased slightly from School Year 2017. The drop from last year can be largely attributed to the redistricting process during School Year 2018, when Operations encompassed half of all requests (213) as the custodian of responsive records. This year, Academics was most often the custodian of requested records, where the largest drivers of MPIAs was an interest in dyslexia, reading intervention and special education funding/services. Additionally – although few in comparison to the total number – where totals for every other custodian of record fell from the previous year, we saw a rise in requests for records specific to individual students and/or schools. Requests for bids and contracts, as well as student data, often contributed to extended completion times as they tend to require more extensive review and redaction/suppression. Please find statistics for the year below:

#### MPIA Requests Received/Completed

- 221 new requests received
  - vs. 461 received during School Year 2018
  - vs. 274 received during School Year 2017
- 77% completed within initial 10-day deadline
- 96% completed within 30 days
  - Nine requests resulted in extensions for clarification and/or additional staff time to produce records

- Seven requests required cost estimates for work beyond the allotted two hours
  - Two requesters opted to pay and move forward with their request; Five did not
- Response outcomes:
  - 144 - document(s) provided
  - 60 - document(s) do not exist
  - 27 - document(s) provided with redaction
  - 22 - other including spam posts, incorrect contact information given, or requests handled verbally/through another process
  - 21 - no clarification received from requester within 30 days
  - 10 - document(s) withheld/denied
  - 7 - withdrawn by requester
  - 5 - no payment received from requester within 30 days
  - 2 - duplicate requests

#### MPIA Responses by HCPSS Custodian of Record

- 74 - Academics
- 47 - Operations
- 43 - Business and Technology
- 32 - Human Resources
- 18 - Board of Education
- 12 - School Management and Instructional Leadership
- 11 - Grants, Policy and Strategy
- 11 - Schools
- 10 - General Counsel
- 10 - Communications
- 7 - Superintendent
- 4 - Diversity Equity and Inclusion

A listing of all requests received during School Year 2019 is attached to this memorandum. For more details on completed requests (or other requests currently in process) visit the MPIA log at <https://mpia.hcpss.org/requests/current>, or contact Danielle Lueking at [Danielle.Lueking@hcpss.org](mailto:Danielle.Lueking@hcpss.org) or 410-313-6820.

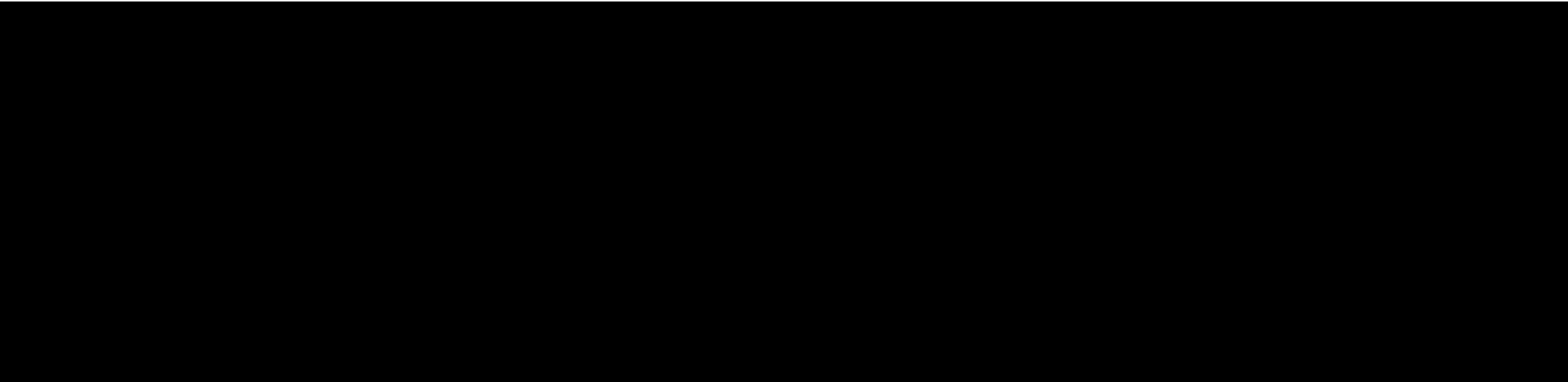
Copy to: Executive Staff  
Board of Education Office

| Link to Online Request/Response for More Details | Date Received | Requester Name (as supplied by requester) | Custodian of Requested Records | General Topic Areas | Time to Pull/Review Records |
|--|---------------|---|--------------------------------|---------------------|-----------------------------|
|  |               |   |                                |                     |                             |

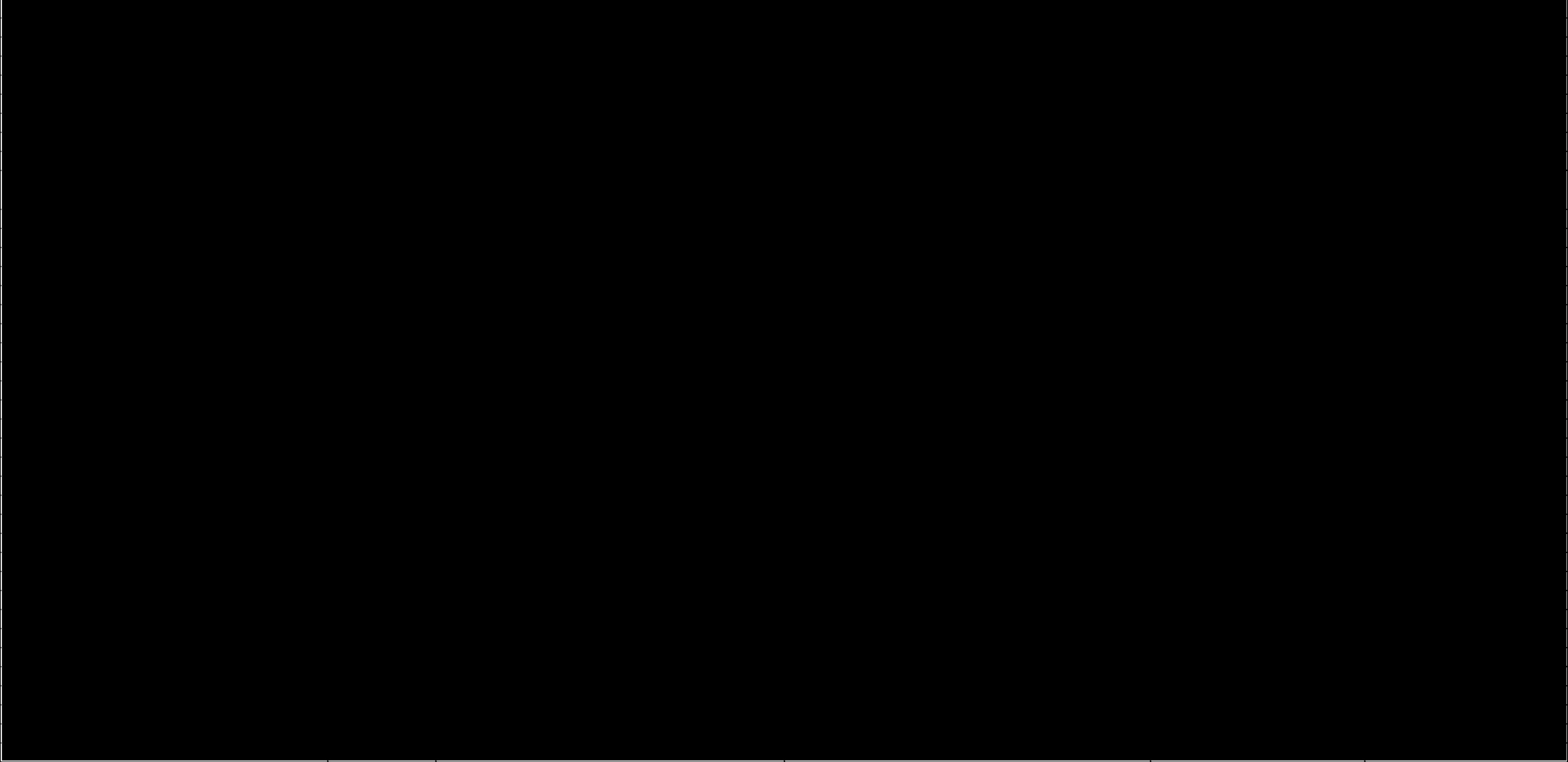
[Redacted content]

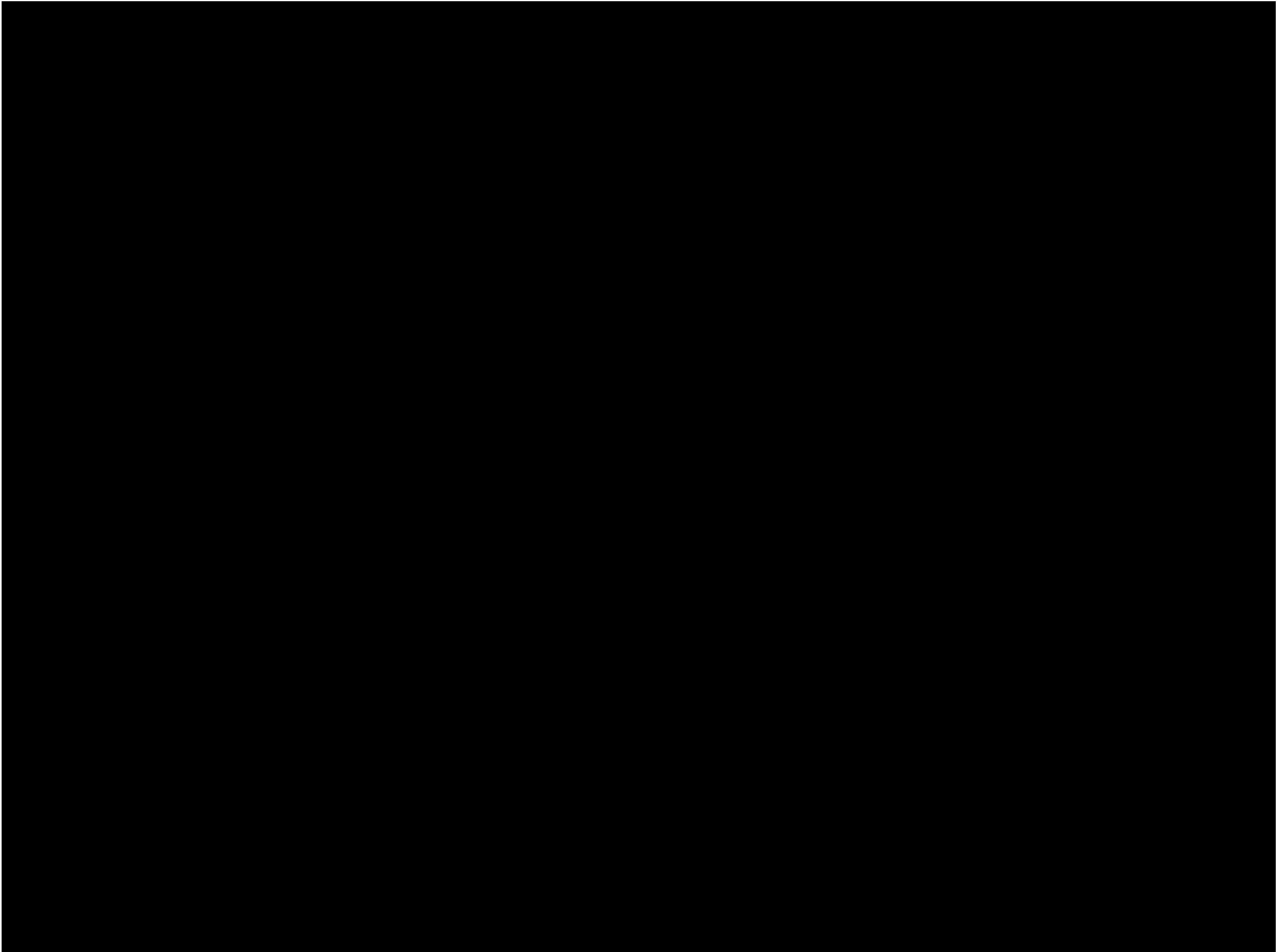
|   |           |           |  |        |               |
|---|-----------|-----------|--|--------|---------------|
| <a href="http://mpia.hcpss.org/requests/2019-068">http://mpia.hcpss.org/requests/2019-068</a> | 9/28/2018 | Dawn Popp | Board of Education, Business and Technology,<br>Superintendent | emails | Under 2 hours |
|---|-----------|-----------|--|--------|---------------|

[Redacted content]



|   |           |           |            |                |               |
|---|-----------|-----------|------------|----------------|---------------|
| <a href="http://mpia.hcpss.org/requests/2019-113">http://mpia.hcpss.org/requests/2019-113</a> | 1/11/2019 | Dawn Popp | Operations | Transportation | Under 2 hours |
|---|-----------|-----------|------------|----------------|---------------|









**From:** [Jahantab Siddiqui](#)  
**To:** [Michael Martirano](#); [Karalee Turner-Little](#)  
**Subject:** Fwd: [External] County Executive Ball Secures DRRA Amendments To Limit Exemptions For High School 13  
**Date:** Monday, April 22, 2019 5:21:46 PM

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Sent from my iPhone

Begin forwarded message:

**From:** "Spicer, Karen" <[kspicer@howardcountymd.gov](mailto:kspicer@howardcountymd.gov)>  
**Date:** April 22, 2019 at 4:37:23 PM EDT  
**To:** "Spicer, Karen" <[kspicer@howardcountymd.gov](mailto:kspicer@howardcountymd.gov)>  
**Subject:** [External] County Executive Ball Secures DRRA Amendments To Limit Exemptions For High School 13



## Howard County Government News Release

Office of Public Information  
3430 Courthouse Drive  
Ellicott City, Maryland 21043

410-313-2022 / FAX 410-313-3390 / [www.howardcountymd.gov](http://www.howardcountymd.gov)

Scott Peterson  
Director of Communications  
[speterson@howardcountymd.gov](mailto:speterson@howardcountymd.gov)

April 22, 2019

**Media Contact:**

Scott Peterson, Director of Communications, Office of Public Information, 202-277-9412

# County Executive Ball Secures DRRA Amendments To Limit Exemptions For High School 13

*County Executive Ball also announces environmental studies for two new potential sites for High School #14*

ELLCOTT CITY, MD – Howard County Executive Calvin Ball secured amendments to the Development Rights and Responsibilities Agreement (DRRA) that limit exemptions from new laws for the Mission Road property that will be the site of Howard County's new, 13<sup>th</sup> high school. The amendments to the DRRA will ensure that management of the property keeps pace with development and other related policies as they are revised on a county-wide basis. The full text of the amendment can be found [here](#).

Ball has also announced that Howard County has funded and initiated environmental studies for two new potential sites for High School #14. Assessments at both the Timbers at Troy golf course and Troy Park began last week and are estimated to take 30 days to complete.

"Being more intentional and forward thinking is essential to alleviating classroom overcrowding and providing the best teaching and learning environment for every student and educator in Howard County," said Ball. "As we construct High School #13, we will ensure the highest standards of environmental care and safety are met. We are

also moving with a sense of urgency to find the best site for High School #14 where the need is, and will be, for the future. These important projects are critical to our community's future and remain top priorities for my administration."

"I'm thrilled that the County Executive not only recognizes the need for a high school in Elkridge, but is taking concrete steps toward making that a reality," said community advocate Dawn Millman Popp. "A high school is a priority for many in the Elkridge community and we are grateful that Dr. Ball is making that a reality."

The amendments to the High School #13 DRRA require the owner, Chase Land and Annapolis Junction Holdings, to comply with county-wide changes to the following laws, policies and regulations:

- APFO (Adequate Public Facilities Ordinance)
- Subdivision and Land Development Regulations
- Forest Conservation Act of Howard County
- Development and permitting fees
- The Scenic Roads Act
- The Howard County Moderate Income Housing Unit (MIHU) program
- Stormwater Management Requirements
- Howard County Park Land, Open Space, and Natural Resource regulations
- Any laws pertaining to building safety

Howard County has not built a new high school since Marriotts Ridge opened in 2005. At that time, county high school enrollment totaled 15,578 students and total county enrollment for all levels was 48,596 students. In comparison, a 2018 Feasibility Study projects year 2023 high school enrollment to be 19,620 students, and total county enrollment for all levels at 60,500 students.

The Board of Education voted to approve the Mission Road site in March 2018 and received state approval for the project two months later. Documents related to environmental testing and other considerations prior to site selection can be found [here](#).

Last month, it approved design and planning for the new school. Documents including concept renderings, site plan and floor plans presented to the Board, can be found [here](#).

###

Karen Spicer  
Public Information Specialist  
Howard County Government  
3430 Court House Drive  
Ellicott City, MD 21043  
410-313-2022 (office)  
410-313-0538 (direct)  
410-313-3390 (fax)  
<https://www.facebook.com/hocogov>  
<https://twitter.com/hocogov>

**From:** [mail@changemail.org](mailto:mail@changemail.org)  
**To:** [BoE Email](#)  
**Subject:** [External] 100 more people signed "Department of Education: Expansion of LGBTQ Student Protections"  
**Date:** Wednesday, February 6, 2019 11:47:49 AM

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New signatures

**Howard County Board of Education** – This petition addressed to you on Change.org has new activity. See progress and respond to the campaign's supporters.

Department of Education: Expansion of LGBTQ Student Protections

Petition by Miriam Bennett · 100 supporters



**100 more people signed  
in the last 2 days**

[View petition activity](#)

#### RECENT SUPPORTERS



**Suzanne gayle Lublin Tiplitz**

Columbia, MD · Feb 06, 2019

All people are important



**Melody Stone-Wald**

Columbia, MD · Feb 05, 2019

Everyone deserves to be treated with respect. Sign because it is the right thing to do. Hold your friends hand, love your neighbor and live with love in your heart.

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**Kathy Howell**

Ellicott City, MD · Feb 05, 2019

There is no room for hate in Howard County.

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**Dawn Popp**

Elkridge, MD · Feb 05, 2019

All students deserve to feel safe, supported, and accepted in their schools.

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**Jennifer Cavey**

Ellicott City, MD · Feb 05, 2019

Equal rights for all. School not the place to teach hate or discrimination or anything other than liberty and justice for all.

[View all 100 supporters](#)

CHANGE.ORG FOR DECISION MAKERS

On Change.org, decision makers like you connect directly with people around the world to resolve issues. Respond to let the people petitioning you know you're listening, say whether you agree with their call to action, or ask them for more information. [Learn more.](#)

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This notification was sent to boe@hcpss.org, the address listed as the decision maker contact by the petition starter. If this is incorrect, please [post a response](#) to let the petition starter know.

Change.org · 548 Market St #29993, San Francisco, CA 94104-5401, USA

**From:** [Dawn Popp](#)  
**To:** [Student Board Member](#)  
**Subject:** [External] Thank you So Much!  
**Date:** Monday, January 28, 2019 8:51:33 PM

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Ambika Siddabathula,

Dear Board Members,

I want to take this opportunity to thank you for your vote in favor of the resolution endorsing the Black Lives Matter at School Week of Action. I am so grateful to you for voting to affirm the lives of black students across the county.

I believe wholeheartedly in this resolution, which will allow our educators to support their black students without fear of reprisal, and which affirms that a culturally relevant and responsive curriculum that reflects the culture and heritage of black youth is an essential part to their academic success.

Thank you again for supporting our black students, educators, and families.

Dawn Popp  
dpmom23@gmail.com

[REDACTED]

[REDACTED]

**From:** [Dawn Popp](#)  
**To:** [Kirsten Coombs](#)  
**Subject:** [External] Thank you So Much!  
**Date:** Monday, January 28, 2019 8:51:33 PM

---

Kirsten Coombs,

Dear Board Members,

I want to take this opportunity to thank you for your vote in favor of the resolution endorsing the Black Lives Matter at School Week of Action. I am so grateful to you for voting to affirm the lives of black students across the county.

I believe wholeheartedly in this resolution, which will allow our educators to support their black students without fear of reprisal, and which affirms that a culturally relevant and responsive curriculum that reflects the culture and heritage of black youth is an essential part to their academic success.

Thank you again for supporting our black students, educators, and families.

Dawn Popp  
dpmom23@gmail.com

[REDACTED]

[REDACTED]

**From:** [Dawn Popp](#)  
**To:** [Sabina Taj](#)  
**Subject:** [External] Thank you So Much!  
**Date:** Monday, January 28, 2019 8:51:32 PM

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Sabina Taj,

Dear Board Members,

I want to take this opportunity to thank you for your vote in favor of the resolution endorsing the Black Lives Matter at School Week of Action. I am so grateful to you for voting to affirm the lives of black students across the county.

I believe wholeheartedly in this resolution, which will allow our educators to support their black students without fear of reprisal, and which affirms that a culturally relevant and responsive curriculum that reflects the culture and heritage of black youth is an essential part to their academic success.

Thank you again for supporting our black students, educators, and families.

Dawn Popp  
dpmom23@gmail.com

[REDACTED]

[REDACTED]



**From:** [Dawn Popp](#)  
**To:** [Mavis Ellis](#)  
**Subject:** [External] Thank you So Much!  
**Date:** Monday, January 28, 2019 8:51:31 PM

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Mavis Ellis,

Dear Board Members,

I want to take this opportunity to thank you for your vote in favor of the resolution endorsing the Black Lives Matter at School Week of Action. I am so grateful to you for voting to affirm the lives of black students across the county.

I believe wholeheartedly in this resolution, which will allow our educators to support their black students without fear of reprisal, and which affirms that a culturally relevant and responsive curriculum that reflects the culture and heritage of black youth is an essential part to their academic success.

Thank you again for supporting our black students, educators, and families.

Dawn Popp  
dpmom23@gmail.com

[REDACTED]

[REDACTED]

**From:** [Spicer, Karen](#)  
**To:** [Spicer, Karen](#)  
**Subject:** [External] Transition Team Delivers Report to County Executive Ball  
**Date:** Monday, January 28, 2019 6:06:18 PM



## Howard County Government News Release

Office of Public Information  
3430 Courthouse Drive  
Ellicott City, Maryland 21043

410-313-2022 / FAX 410-313-3390 / [www.howardcountymd.gov](http://www.howardcountymd.gov)

Scott Peterson  
Director of Communications  
[speterson@howardcountymd.gov](mailto:speterson@howardcountymd.gov)

January 28, 2019

**Media Contact:**

Scott L. Peterson, Director of Communications, Office of Public Information, 202-277-9412

## Transition Team Delivers Report to County Executive Ball

ELLCOTT CITY – The Transition Team appointed by Howard County Executive Calvin Ball delivered its transition report today. The 67-page document, prepared by more than 100 talented and forward-thinking leaders, studied and evaluated areas of county government with a focus on innovative opportunities to move the County forward. The Transition Team's report can be found at <https://bit.ly/2Hz5AZe>. Video of the event is available at <https://bit.ly/2FT0Rjr>.

"In a month and a half, more than 100 people came together in ten committees, reached out to departments, had meetings and dug deeply into what is going on in this county," said Senator Guy Guzzone, who chaired the Team. "Howard County is a great place, but greatness requires continual attention."

The Team identified more than 60 issue areas and offered suggestions for improving performance and services in many, including mental health, behavioral health, consumer affairs, land use, adequate public facilities, Ellicott City, and equity in education.

"The bottom line is an extraordinary breadth of work in an extraordinary short amount of time," said Guzzone.

"As your newly elected county executive, it was comforting to have so many respected community leaders come to help in this transition process," said Ball. "Each of these leaders put their best into drafting a report that provides some thoughtful considerations for making a great county even better. I don't recall a time when, in a month and a half, you have a transition team report to be able to move forward and help chart the course for the next chapter in our history."

### **MEMBERS OF TRANSITION TEAM:**

-

**CHAIR**

Guy Guzzone, Senator, Maryland General Assembly

**STEERING COMMITTEE**

Martha Anne Clark, Owner, Clark's Elioak Farm

Kathleen Hetherington, Ed.D., President, Howard Community College

Daraius Irani, Ph.D., Vice President, Strategic Partnerships & Applied Research  
Towson University

Tonya Kennon, President & CEO, Howard County Library System

Darryll Pines, Ph.D., Dean of Aerospace Engineering at the Clark School, University  
of Maryland

Young Smith, President, League of Korean Americans-Howard County

Steven Snelgrove, President, Howard County General Hospital

Ken Ulman, President, Margrave Strategies

Nikki Highsmith Vernick, CEO, The Horizon Foundation

Beverly White-Seals, President and CEO, Community Foundation of Howard County

**ADMINISTRATION**

Chair - Candace Dodson-Reed, Chief of Staff, UMBC

Thomas Bundy, Esq.

Jill Marie Bussey, Esq.

Roger Caplan, President, Caplan Group

Jeremy M. Eldridge, Esq.

Jessica Feldmark, Maryland State Delegate

Jack Lewis, Communications Consultant

TJ Mayotte, VP, Cyber Resilience Leader, Synchrony

Rajan Natarajan, Ph.D., MBA, President and CEO, Global Alliant, Inc.

Margaret Ann Nolan, Esq., Co-Founder and Principal, Decision Point Strategy  
Group, LLC

Shahan Rizvi, IT Team Leader

Charley Sung, Esq.

Josh Tzucker, Esq.

Courtney Watson, Maryland State Delegate and Former Howard County Council  
Member

William Woodcock, Johns Hopkins University Applied Physics Laboratory

**CITIZEN SERVICES**

Chair - C. Vernon Gray, Ph.D., Former Howard County Council Member and Former  
Administrator, Office of Human Rights

Co-Chair - Alicia Altamirano, Esq., Community Activist

Co-Chair - Rev. Larry Walker, Deputy Pastor, Celebration Church and President,  
African American Community Roundtable

Darin Atwater, Community Activist

Erica Byrne, Executive Director, Voices for Children Inc.

Max Crownover, Ph.D., President, PFLAG Columbia - Howard County

Zainab Chaudry, Community Activist

Bitu Dayhoff, President, Community Action Council

Paige Getty, Senior Minister, Unitarian Universalist Congregation of Columbia and Co-  
Chair, PATH

Bob Gillette, President, Howard County Veterans Foundations, Inc.

Ainy Haider-Shah, Marketing Manager, Communications and PR, BD

Laura Howell, Executive Director, MD Association of Community Services

Lou Hutt, CPA, Esq., Managing Member and CEO, The Hutt Company  
Deeba Jafri, Community Activist  
Andrew Kanicki, Community Activist  
Ying Matties, Community Activist  
Niti Srivastava, Community Activist  
Rev. Robert Turner, Senior Pastor, St Johns Baptist Church and Community Organizer

### ***ECONOMIC DEVELOPMENT***

Chair - Alicia Jones-McLeod, Executive Director, Black Chamber of Commerce  
Nat Alston, Chair, Howard County EBOC  
Cathy Bell, Co-owner & Operator, McDonald's Franchises  
Warren Citrin, Founder, Raytheon Solipsys  
Barry Curtis, President, Best Fence, LLC  
Jetheda Hernandez, Economic Development Strategist & Entrepreneur  
Steve Hunt, Senior Director Facilities & Real Estate Operations  
Ira Levy, COO, Affiniti  
Lisa Liu, Past President, U.S.-China Association of Commerce  
Leonardo McClarty, CCE, President, Howard County Chamber of Commerce  
Steve Sass, Esq.  
Ed Trumbull, Vice President, ICF

### ***EDUCATION***

Chair - Mamie Perkins, HCC Board of Trustees and Former Acting Superintendent,  
HCPSS  
Lisa Davis, Director, Program Innovation and Student Well-Being, HCPSS  
Maura Dunnigan, Former Rouse Scholars Advisor, HCC and Legislative Director,  
Maryland General Assembly

Frank Eastham, Retired Chief Officer of School Management and Instructional  
Leadership, HCPSS  
Karina Fisher, Community Member  
Laura Johnson, VP of Communications, National Summer Learning Association  
Rick Kohn, Community Member  
Julia McCready, Former Music Teacher, HCPSS  
Thais Moreira, Ph.D., Medical Science Liaison, Allergan, Latin American Council, C  
Community Action Council  
Colleen Morris, President, HCEA  
Dawn Popp, Esq., President, Greater Elkridge Community Association  
Garnet Persons, Chief Executive Officer, E-Rate Elite Services, Inc.  
Nat Turner, President, NBT Consulting, LLC. and BOE Operating Budget Review  
Committee Member

### ***ENVIRONMENT***

Co-Chair - Grace Kubofcik  
Co-Chair - Mark Southerland, Vice President, AKRF and Chair, Environmental  
Sustainability Board  
Brooke A. Abercrombie, Workforce Manager, Howard EcoWorks  
Howie Feaga, Howard County President, Maryland Farm Bureau  
Josh Feldmark, Executive Director, Bike Maryland  
Ann Jones, Director, Partners for Open Space  
Tim Lattimer, Retired Diplomat  
Kevin McAliley, Chair, Wilde Lake Village Board of Directors

John Tegeris, Ph.D., President, Dayton Rural Preservation Society  
Ned Tillman, Principal, Sustainable Growth, LLC  
China Williams

### ***HEALTHCARE***

Chair - Clarence Lam, Senator, District 12, Maryland General Assembly  
Dr. Scott Berkowitz, Sr. Medical Director, Johns Hopkins Medicine and Associate  
Professor, JHU School of Medicine  
Lori Doyle, Public Policy Director, Community Behavioral Health Association of  
Maryland  
Dr. Chesahna Kindred  
Hannah Lee, Student  
Laurie Lundy, Addiction Recovery Advocate  
Audra Nixon, MPH, Health Advocate  
Deborah Rivkin, Vice President Government Affairs at CareFirst BlueCross BlueShield  
Rusty Toler, Senior Fellow, WISER  
LanLan Xu, Ph.D., Senior Research Associate, IMPAQ International

### ***HOUSING***

Chair - Ian Kennedy, Howard County Housing Board Commissioner  
Elizabeth Bobo, Former County Executive  
Paul Casey, Former President and Current Board Member, Downtown Columbia  
Housing Corporation  
Keith Gillan, President, Murn Properties  
Sherman Howell, VP, African American Coalition of Howard County  
Stacy Spann, Executive Director, Montgomery County Housing Opportunities  
Commission and Former Director, Howard County Housing Commission

### ***PLANNING, ZONING, & PERMITS***

Chair - Nina Basu, Esq., Principal, Basu Law Firm  
Ronald Brasher, President, Brasher Design  
André J. Gingles, Esq., Gingles, LLC.  
Rob Moxley, Security Development  
Amran Pasha, Local Entrepreneur  
Gregory Phillips, Real Estate Agent  
Al Romack, Manager, R&D, AM and IP, Automotive Supplier  
Jen Terrasa, Maryland State Delegate and former Howard County Council Member

### ***PUBLIC SAFETY***

Chair - Herman Charity, Retired HCPD  
Steve Bolen Ph.D., Former U.S. Intelligence, NASA and Air Force  
Lisa Meyers, Chief, Howard County Police Department  
Christine Uhlhorn, Chief, Howard County Department of Fire and Rescue Services

### ***PUBLIC WORKS***

Chair - Tom Coale, Esq., Former VP, Ellicott City Partnership  
Dale Chase, President, Local 3085 of AFSCME Council 67 - Department of Public  
Works  
Mary Catherine Cochran, Former Director, Patapsco Heritage Greenway and Founder,  
Preservation Howard County  
Fred Ducca, Ph.D., Director, Transportation Policy Group, National Center for Smart  
Growth at UMD

Anwar Hasan, Engineer, SVP, Louis Berger and Chairman, Maryland Higher Education Committee

Kimberly Kepnes, Resident, property and business owner on Main Street Ellicott City

Tony McGuffin, Resident of Ellicott City, former Main Street business owner, and community advocate.

Sharonlee Vogel, Vice-chair, Maryland Commission on Aging and Chairwoman, Senior Advisory Committee, Columbia Association

Natalie Ziegler, Owner, Carroll Mill Farm

###

Karen Spicer

Office of Public Information

Howard County Government

3430 Court House Drive

Ellicott City, MD 21043

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410-313-0538 (Direct)

410-313-3390 (fax)

<http://www.facebook.com/hocogov>

<http://twitter.com/hocogov>

**From:** [Lasser, Caryn](#)  
**To:** [Michael Martirano](#); [BoE Email](#)  
**Cc:** [Wilson, B Diane](#); [Robbins, Lonnie](#); [Meek, Carol](#); [Jahantab Siddiqui](#); [Anissa Brown Dennis](#); [Bruce Gist](#); [Kathleen V. Hanks](#); [Kathy Agans](#)  
**Subject:** [External] Letter from the County Executive  
**Date:** Friday, November 2, 2018 10:49:33 AM  
**Attachments:** [Elkridge HS Task Force Report Letter to HCPSS 110218.pdf](#)

---

Greetings,

Please find attached a letter from County Executive Allan H. Kittleman regarding the report of the Elkridge High School Task Force.

Please let us know if you have any questions.

Thank you.

Caryn D. Lasser  
Deputy Chief of Staff  
Howard County Executive Office  
3430 Courthouse Drive  
Ellicott City, Maryland 21043  
410-313-4308 Direct Office  
410-313-2013 Main Office  
[REDACTED] Cell



## HOWARD COUNTY OFFICE OF COUNTY EXECUTIVE

3430 Court House Drive ■ Ellicott City, Maryland 21043 ■ 410-313-2013

Allan H. Kittleman  
Howard County Executive  
akittleman@howardcountymd.gov

www.howardcountymd.gov  
FAX 410-313-3051  
TDD 410-313-2323

November 2, 2018

Cynthia L. Vaillancourt  
Chairman  
Board of Education of Howard County  
10910 Clarksville Pike  
Ellicott City, Maryland 21042

Michael J. Martirano, Ed.D.  
Superintendent  
Howard County Public School System  
10910 Clarksville Pike  
Ellicott City, Maryland 21042

Dear Ms. Vaillancourt and Dr. Martirano:

I am writing to share with you the attached report of the Elkridge High School Task Force. As you know, funding education and providing support for the anticipated student population growth in Howard County is my top priority. Opening the 13<sup>th</sup> high school in 2023 is essential to relieve overcrowding and is part of a long-term solution. However, additional high school capacity needs remain, and I'm pleased the HCPSS FY 2021-2015 Capital Improvement Program now includes opening a 14<sup>th</sup> high school in 2028.

The Elkridge High School Task Force was created in March 2018 seeking guidance from Howard County citizens in identifying a long-term solution for high school capacity needs in Elkridge. The task force's report includes unanimous recommendations for two properties agreed upon as viable options for a high school in Elkridge. Each recommendation includes multiple privately-owned parcels to be combined as a property large enough to accommodate a high school. Based on preliminary review of the Elkridge High School Task Force's two property location recommendations, I believe in the potential of both sites for a high school.

I am asking you to review and evaluate this report and provide feedback in order to collaboratively plan for advancing the Elkridge High School Task Force's recommendations. I would appreciate it if your evaluation would include the development of preliminary concept plans indicating the placement of a high school on each of these properties.

I want to thank Renee Kamen, Manager, School Planning, for her participation on this task force, particularly regarding educating the task force members about HCPSS Feasibility Study process and HCPSS Policies 6000 and 6010 which describe procedures for school site selection, acquisition, and attendance areas.

As I have offered previously, I am more than willing to meet with you and the other members of the Board of Education to address any questions or concerns you may have regarding potential school sites. Once again, thank you for your continued cooperation as we work together to provide the necessary infrastructure to relieve overcrowding in our schools.

Sincerely,

Allan H. Kittleman  
County Executive

cc: Board of Education  
B. Diane Wilson  
Lonnie Robbins



# Elkridge High School Task Force



**October 24, 2018**

Elkridge High School Task Force

Approved recommendation (10/24/18)

Pre-decisional material, for consideration by the Howard County Executive.

Citizen members

Sandy Roschli, Chair

José de la Mar

Ananta Hejeebu

Robert Judge

Leslie Kornreich

Kristy Mumma

Dawn Popp

David Sciamarelli

Becki Vivrette

Julie Merson

Renée Kamen, Manager, Howard County School System Office of School Planning

Andrew Howard, Office of the Howard County Executive

Approved recommendation (10/24/18)

Pre-decisional material, for consideration by the Howard County Executive.

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## I. Executive Summary

The Howard County Board of Education (BoE) considered two sites for the location of the County's 13th high school. Both Jessup and Elkridge are planning areas identified for large population growth, which would exacerbate the issue of overcrowded schools in these districts. Between a site in Jessup and one in Elkridge, the Board voted for the Mission Road property in Jessup. County Executive Allan Kittleman appointed a citizen task force through executive order because of the continued need to address the current and planned growth Elkridge will experience.

The Elkridge High School Task Force first met in May 2018 to begin the process of identifying viable land for a high school. The Task Force met with County and Howard County Public School System (HCPSS) agencies to learn more about the process of determining the need to build a school, the factors used to select property, and the methods used to acquire property for a school. This education allowed the group to examine properties suggested by the community, and conduct its own search. This report includes the properties recommended for consideration and an appendix with the properties not considered for recommendation.

The Task Force respectfully submits two options for the County Executive to consider. These recommendations include information such as the size of the property and other factors considered in the Task Force's rubric, which helped prioritize the options. It is important to note this information should be considered preliminary research and would need to be verified by professional engineers and appraisers.

The Task Force quickly worked to submit this recommendation in order to begin the process of locating a high school site in Elkridge. Its members believe the time to act is now, and they urge the County Executive to act on these recommendations. They appreciate this opportunity to serve their community and have a role in its future.

## II. Task Force Process

### A. Education

The Task Force met with the Howard County Department of Recreation and Parks to learn about Program Open Space (POS). Members learned about the process for designating and acquiring POS land, and the process for when the County intends to use land currently designated as POS for other purposes. Members also were educated on how this process would affect their search for viable properties.

The Task Force met with the Howard County Office of Law to learn about the Open Meetings Act and the Public Information Act, which detail the group's responsibilities to the public. Members also were educated on Eminent Domain. They learned how the County acquires land and when it would invoke Eminent Domain; this process is also able to be used by the Board of Education.

The Task Force met with representatives of the HCPSS Department of Capital Planning and Operations to learn about the process for opening a new school. Members were educated on HCPSS Policy 6000 and 6010; these policies guide HCPSS in determining the need for a new school and the requirements for a property to be considered viable for a school site. Members also were educated on the Feasibility Study process, and how HCPSS uses the information to plan for school construction. This helped Task Force members understand the criteria for a school site.

### B. Composed rubric

The Task Force used the requirements outlined in HCPSS Policy 6000 and the Executive Order establishing the Task Force to compose the following rubric for considering a property as a viable option. Members incorporated other criteria, such as the site's contribution to the Route 1 Corridor Plan.

1. The property is within the boundaries of Elkridge as defined by the Greater Elkridge Community Association (GECA).
  - a. Starting at the point where Ilchester Road meets the Patapsco River (at the border with Baltimore County)
  - b. Following the Howard – Baltimore County Border east until it meets Deep Run (the border with Anne Arundel County).
  - c. Following the Howard – Anne Arundel County Border south to Md. Route 175.
  - d. Following Md. Route 175 to the west until intersecting Md. Route 108.
  - e. Following Md. Route 108 to the west until intersecting Md. Route 104.
  - f. Following Md. Route 104 to the north until intersecting Md. Route 103.
  - g. Following Md. Route 103 to the east until the intersection with Bonnie Branch Road.
  - h. Following Bonnie Branch Road to its intersection with Ilchester Road.
  - i. Following Ilchester Road North to the Patapsco River.
2. Does the property meet Policy 6000 considerations?
3. What are the constraints on the usable acreage?
4. Is the usable property at least 36.25 acres?
  - a. Is this acreage contiguous?
5. Complexity of the process for acquisition.
6. Does the property contribute to Plan Howard 2030?
  - a. Does the property contribute to the Route 1 Corridor Plan?

C. Public input

The Task Force established a web page to publicize its meeting agendas and minutes. This web page also has a section for the public to submit comments for the Task Force to consider, and it was the primary medium for the public to submit potential school sites. The County Executive's Office and HCPSS also had lists of sites suggested by the public, which had been compiled during the BoE's search for a 13th High School. These lists were shared with the Task Force for consideration.

### III. Recommendations

The Task Force considered 12 sites and through unanimous decision selected 2 properties as viable options for a High School in Elkridge. These options are prioritized relative to the Task Force's assessment and their contribution to the revitalization of Elkridge, which is outlined in the Route 1 Corridor Plan. Each option includes the size of the property, unique features to consider, and the findings of the Task Force. It is important to note this information should be considered preliminary research and would need to be verified by professional engineers and appraisers.

Task Force members conscientiously omitted the anticipated costs of purchasing the listed parcels. Because the value of the parcel would be subject to fair market value at the time of appraisal, any costs listed at the time of submitting this report could change. Task Force members believed such a change would negatively impact the County's ability to negotiate an acquisition.

Each recommendation includes a list of parcels to be combined as a property large enough to accommodate a high school.

1. 6571 Washington Blvd - 24.28 acres

6525 Washington Blvd - 7.5 acres

6340 South Hanover Road - 9.1 acres

SW Smith Avenue (abuts 6340 South Hanover Road to the southeast) - 3.49 acres

6599 Washington Avenue

6541 Loudon Avenue

- Parcels owned by multiple private owners
  - The properties are subject to fair market value at the time of purchase
- \*Not all the properties are required for constructing a school, some combination of the six would be needed
- Serviced by the County's water and sewer system.
- A strategic impact on the Route 1 Revitalization Plan
  - Centrally located in Elkridge
  - Across Route 1 from the Elkridge Library
  - Accessible to a significant number of potential walking students

2. 6500 Mansion Lane - 52 acres

7072 Washington Boulevard - 5 acres

- 6500 Mansion Lane is owned by the County's Department of Recreation and Parks
  - \*No additional acquisition cost to the County
- Program Open Space land may need to be found to replace a small portion of used land
- Already serviced by the County's water and sewer system
- 7072 Washington Boulevard is privately owned
  - The property is subject to fair market value at the time of purchase
  - A standing offer has been made by the Department of Recreation and Parks
  - Members of the Task Force would like to note there exist personal considerations for the buyer to explore.
  - This property would ensure a site design that includes storm water management devices
  - Less Program Open Space land would be needed with this parcel



**County Executive  
of  
Howard County, Maryland**

**Executive Order: 2018-02  
Dated: March 29, 2018  
Subject: Elkridge High School  
Task Force**

**WHEREAS**, the County Executive is committed to providing a high level of education for all students in Howard County; and

**WHEREAS**, the County Executive is concerned that the anticipated long-term student population growth in northeastern Howard County will continue to exceed available school capacity as detailed in the HCPSS Capital Improvement Program; and

**WHEREAS**, the County Executive recognizes the urgency to find viable land suitable for building future schools; and

**WHEREAS**, the County Executive recognizes, and shares, the community's desire to build a high school in the Elkridge area; and

**WHEREAS**, the County Executive identified a shared use opportunity at Troy Park in Elkridge which would preserve the future amenities promised to the community and provide a site for a high school; and

**WHEREAS**, the County Executive has already evaluated using land in Rockburn Branch Park for a school site, and concluded that this is not a viable option; and

**WHEREAS**, the County Executive recognizes that the Board of Education's decision to build High School #13 at the Mission Road site in Jessup, MD provides time for further exploration of opportunities to acquire land in Elkridge, MD suitable for building a future high school; and

**WHEREAS**, the County Executive wishes to have guidance from Howard County citizens in identifying a long-term solution for high school capacity needs in Elkridge.

**NOW, THEREFORE, BE IT ORDERED** that an Elkridge High School Task Force is established. The duties and responsibilities of the Task Force shall be as follows:

1. Review in detail the Howard County Public School System's Feasibility Study and Capital Improvement Program, including the amount of land necessary to build a future high school.
2. Identify potential parcels of land, including Troy Park, suitable for building a future high school in Elkridge, MD, excluding Rockburn Branch Park.

3. Identify anticipated costs to purchase each potential parcel of land.
4. Identify unique features which might be needed to build a high school on each parcel of land, such as environmental remediation or special grading.
5. The Task Force shall present to the County Executive, on or before March 31, 2019, a report including:
  - a. Potential parcels of land suitable for building a future high school in Elkridge.
  - b. Anticipated costs of purchasing suitable land parcels.
  - c. Unique features which might be needed to build a high school on each parcel.
  - d. A prioritized list of recommended parcels suitable for building a future high school in Elkridge factoring in all anticipated costs and unique features.
  - e. Other findings and/or recommendations that the task force deems appropriate.

**BE IT FURTHER ORDERED** that the Elkridge High School Task Force shall consist of the following citizens:

Jose De La Mar  
Ananta Hejeebu  
Robert Judge  
Leslie Kornreich  
Julie Merson

Kristy Mumma  
Dawn Popp  
Sandy Roschli  
David Sciamarelli  
Becki Vivrette

**BE IT FURTHER ORDERED** that Sandy Roschli shall serve as the chair of the Elkridge High School Task Force, and that the following county and HCPSS staff members will serve as advisors to the Task Force:

Renee Kamen, Manager, HCPSS Office of School Planning  
Andrew Howard, Office of the County Executive

**BE IT FURTHER ORDERED**, that the Elkridge High School Task Force shall cease to exist on March 31, 2019 and the terms of the Task Force members shall expire on March 31, 2019.

**IN WITNESS WHEREOF**, I, **Allan H. Kittleman**, as County Executive of Howard County, Maryland have hereunto set my hand and caused the seal of Howard County to be affixed this 29th day of March, 2018.

  
Allan H. Kittleman  
County Executive

**Properties not recommended by the Task Force**

| <b>Property</b>   | <b>Reason for not recommending property</b>  |
|---|--|
| 7200 Dorsey Run Road and adjacent properties                | <ul style="list-style-type: none"> <li>- Forest Conservation Easement</li> <li>- Significant portions are wetlands</li> <li>- Too close to future site of HS 13</li> </ul>   |
| 6450 Elibank Road<br>6460 Elibank Road<br>6480 Elibank Road | <ul style="list-style-type: none"> <li>- Properties are designated Historic                             <ul style="list-style-type: none"> <li>- Cemetery</li> <li>- Belmont Mansion viewshed</li> </ul> </li> <li>- Portions of the property are steep slopes</li> <li>- Portions of the property are affected by flood plains</li> </ul> |
| 7755 Washington Boulevard                                   | <ul style="list-style-type: none"> <li>- Too close to future site of HS 13</li> <li>- Close to several detention facilities</li> </ul>   |
| 8099 Old Montgomery Road                                    | <ul style="list-style-type: none"> <li>- Too small based on Policy 6000 acreage requirement</li> </ul>   |
| 8200 John McAdam Drive, Columbia, MD 21046                  | <ul style="list-style-type: none"> <li>- Outside of the boundaries defined by the Task Force</li> </ul>  |
| 6566 Hanover Road   | <ul style="list-style-type: none"> <li>- Located in a floodplain</li> </ul>  |
| 6555 Belmont Woods Road                                     | <ul style="list-style-type: none"> <li>- Parkland with historic value</li> </ul>   |
| 6100 Marshalee Drive  | <ul style="list-style-type: none"> <li>- Too small based on Policy 6000 acreage requirement</li> <li>- Located in a flood plain</li> </ul>   |
| 5995 Meadowridge Road                                       | <ul style="list-style-type: none"> <li>- Located in flood plain</li> </ul>   |
| 7120 Dorsey Run Road  | <ul style="list-style-type: none"> <li>- Environmental concerns</li> <li>- Too close to future site of HS 13</li> </ul>  |

|                               |  |
|-------------------------------|--|
| 7171 Brookdale Drive          | <ul style="list-style-type: none"><li>- Located in flood plain</li></ul>   |
| Properties on Troy Hill Drive | <ul style="list-style-type: none"><li>- Limited colocation of academic and athletic facilities</li><li>- Isolated in a business park</li></ul> |

\*The County Executive excluded Rockburn Branch Park from consideration, and it was not a part of the Task Force's work.