

HCPSS Recording Statement for IEP Team Meetings

You have requested to record your child's IEP team meeting. Since you have elected to record, the school team will also record. The purpose of our recording is strictly to preserve the authenticity of what is being recorded. We understand that your recording will allow you to meaningfully participate without having to take notes.

The Howard County Public School System will treat the recording as confidential. It will become a part of the student's record, but the discussion and decisions recorded in the IEP Team Meeting Report and/or Howard County IEP documents remain the official record. Individual statements made by IEP team members do not represent the official record if the information is not recorded in the decision sections of the IEP Team Meeting Report or Howard County IEP documents. The IEP documents direct the outcome for your child, rather than the individual comments of team members.

Please be aware that by law any individual on this team has the right to refuse to be recorded. If this is the case, someone will present the information for that individual.