



Office of Purchasing  
10910 Clarksville Pike Ellicott City, Maryland 21042-6198  
(410) 313-6724, fax (410) 313-6789

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January 10, 2017

Ms. Donna Hutchison  
School Specialty, Inc.  
Bid East  
140 Marble Drive  
Lancaster, PA 17601

Re: Renewal, HCPSS Contract 040.15.B2 & School Specialty Bid No. 7777468604

Dear Ms. Hutchison:

In accordance with the Terms and Conditions, Paragraph VI. Contract Period, The Howard County Public School System has chosen to renew Contract 040.15.B2, Art Supplies, for an additional one-year period. Three (3) additional one-year contract renewal options remain.

The Terms and Conditions of the initial contract remain firm.

Mr. Gino Molfino, Art Coordinator, is the contract administrator of this contract. Mr. Molfino can be reached on (410) 313-6634.

Should you have any questions regarding this renewal I can be reached on (410) 313-6724.

Sincerely,

CeCe Clement, CPPO, CPPB  
Purchasing Manager

C: Gino Molfino  
Ina Caplan, Ho. Co. Govt.  
A. Hutchinson, BCPS  
G. Matthews, AACPS