

May 26, 2017

«Parent2_Name»
<<Address>>
<City State Zip>

Dear Parent One and Parent Two,

The assessment and review of documents related to your application for Early Admission to Kindergarten for **ChildFirst ChildLast** have been completed. As stated in *Information Regarding Early Admission to Kindergarten for the 2017-18 School Year* and in accordance with Howard County Public School System’s Policy 9000, students admitted to school early must **demonstrate an exceptionally high degree** of skills. Based upon the criteria described below, your child **will not** be admitted early to kindergarten.

The evaluation of each application involved ratings in the following six (6) categories:

*General Knowledge	*Graphomotor/Writing
*Reading	*Mathematics
*Developmental Checklist A—Preschool Teacher/Non-Related Adult	*Developmental Checklist B—Parent/Guardian

Each of these categories was rated as *Advanced (A)*, *Proficient (P)*, or *Basic (B)*. A description of these ratings is provided below:

- A** = Advanced – Demonstrating skills of a highly able kindergartener
- P** = Proficient – Demonstrating skills of an average kindergartener
- B** = Basic – Not yet demonstrating skills of a kindergartener

In order to be admitted early to kindergarten, **4 of the 6** categories must be rated as: *Advanced (A)* and **no** category can be rated as *Basic (B)*. These **criteria** were used for each application. In addition, each child was assessed in a standard manner. The ratings associated with your application for early admission are as follows:


CATEGORY	RATING	CATEGORY	RATING
General Knowledge		Graphomotor/Writing	
Reading		Mathematics	
Developmental Checklist A—Preschool Teacher/Non-Related Adult		Developmental Checklist B—Parent/Guardian	

As stated in Policy 9000 and in the timeline of the parent information packet, parents may appeal the early admission assessment results. Your written appeal must be sent to the following within 10 calendar days of the date of this letter.

Directors of Elementary Administration
Howard County Public School System
10910 Clarksville Pike
Ellicott City, MD 21042

If an appeal is filed, Directors will review the **written** appeal to ensure that the selection process for early admission was implemented in an accurate and fair manner. You will be notified in writing of the decision regarding your appeal.

Thank you,



Lisa Davis, Coordinator
Early Childhood Programs



May 26, 2017

<Parent Name>
 <Home Address>
 <City State Zip>

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Reading		Mathematics	
Developmental Checklist A—Preschool Teacher/Non-Related Adult		Developmental Checklist B—Parent/Guardian	

Please contact your child's elementary school as soon as possible to officially register him/her for school. Home Elementary School can be confirmed using the School & Bus Locator on the HCPSS website: <http://www.hcpss.org/>.

Thank you,

Lisa Davis, Coordinator
 Early Childhood Programs

**Early Admission to Kindergarten SY17-18
Data Scores for Students with Appeals**

«Childs_First_Name» «Childs_Last_Name» «Childs_Admission Assessment Data		Notes
General Knowledge	«GK_Total»	0-14 = Basic 15-22 = Proficient 23-27 = Advanced
Graphomotor/Writing	«Graph_Total»	0-15 = Basic 16-38 = Proficient 39-81 = Advanced
Reading	«Rdg_Total»	0-24 = Basic 25-66 = Proficient 67-78 = Advanced
Mathematics	«Math_Total»	0-10 = Basic 11-20 = Proficient 21-28 = Advanced
Developmental Checklist A Preschool Teacher/Non- Related Adult	«Cklist_A_Total»	0-44 = Basic 45-56 = Proficient 57-63 = Advanced
Developmental Checklist B Parent/Guardian	«Cklist_B_Total»	0-43 = Basic 44-53 = Proficient 54-60 = Advanced

«NOTES»