



Office of Purchasing  
10910 Clarksville Pike, Ellicott City, Maryland 21042-6198  
(410) 313-6723, fax (410) 313-6789

May 21, 2018

Fax to: 410-792-9735

Ms. Sally Murphy  
Acme Paper & Supply Co. Inc.  
8229 Sandy Court  
Savage, MD 20763

Re: Renewal, Contract #034.17.B3, Food Service, Non Food Supplies

Ms. Murphy:

In accordance with the Terms and Conditions, The Howard County Public School System has chosen to renew Contract #034.17.B3, Food Service, Non Food Supplies for an additional one-year period. This is the first renewal period. There are four renewal options remaining.

The new contract period will be July 1, 2018 to June 30, 2019.

The TERMS AND CONDITIONS of the initial contract remain firm.

The Purchasing Office will issue a Purchase Order(s) to your firm as required.

Mr. Brian Ralph, Director, Food and Nutrition Services (410) 313-6736, is responsible for the day-to-day administration of this contract.

If you have any questions, please contact me at your convenience, (410) 313-6723.

Sincerely,

A handwritten signature in black ink that reads "Joe Veslany".

Joe Veslany  
Procurement Specialist

cc: Brian Ralph  
file