

From: [Paunil, Daryl](#)
To: [Bruce Gist](#)
Cc: [Wayne A. Crosby](#); [Alan Moss](#); [Mary Schiller](#); [Brandy V. Myers](#); [Irvin, Jim](#)
Subject: Old Cedar Lane Elementary School Exchange for Space at Ascend One.
Date: Wednesday, March 18, 2015 8:00:54 AM
Attachments: [D9140F5E-228A-4A86-8C0E-D0214E260A50f21.png](#)

Bruce,

I met with Jim Irvin, the Director of Public Works Tuesday morning as a follow up to our meeting Monday. Here is what the Department of Public Works (DPW) can offer with respect to the Old Cedar Lane Elementary School trade for the use of Ascend One space

We would like to get an agreement in place by mid April so we know in which direction we are going. We would like an agreement before we provide space for the Lazarus Program.

<!--[if !supportLists]-->1. <!--[endif]-->In exchange for the Old Cedar Lane Elementary school and surrounding property DPW will assign space at the Ascend One Building to the Board of Education in accordance with the space plan and schedule attached.

<!--[if !supportLists]-->a. <!--[endif]-->DPW will sign a long-term agreement with the Board of Education for the space that will include periodic renewals.

<!--[if !supportLists]-->b. <!--[endif]-->Bd of Ed agrees to vacate all space at Old Cedar Lane and provide space for the Head Start Program so that the head Start Program space is also made available to DPW at the same time the Ascend One Phase III space is made available to Bd of Ed.

<!--[if !supportLists]-->c. <!--[endif]-->DPW agrees to provide space for the Lazarus Program.

<!--[if !supportLists]-->2. <!--[endif]-->DPW will continue to maintain the Ascend One space for the Board of Education at no cost to the Board of Education to include:

<!--[if !supportLists]-->a. <!--[endif]-->Bldg Utilities.

<!--[if !supportLists]-->b. <!--[endif]-->Bldg and Parking Lot Maintenance.

<!--[if !supportLists]-->c. <!--[endif]-->Janitorial Service.

<!--[if !supportLists]-->d. <!--[endif]-->Snow removal and landscaping.

<!--[if !supportLists]-->e. <!--[endif]-->Bldg Security at its current level.

<!--[if !supportLists]-->3. <!--[endif]-->DPW will manage the contract, under the direction of the Board of Education, for the relocation of Board of Education Staff, equipment, files, specialty rooms, etc to Ascend

One. DPW will fund the first \$250,000 of costs associated with the relocation and any minor renovation, including A/E fees in support of the relocation for Phase I.

a. Bd of Ed agrees to use existing furniture in place.

b. DPW agrees to provide additional matching furniture from our warehouse in support of the relocation.

c. The relocation from Old Cedar Lane Elementary, for approximately half of the facility shall take place by August 3, 2015. See attached plan of space needed for Police by August 3, 2015.

d. DPW will also relocate any staff from the vacated Old Cedar Lane space to other space the Board of Education will occupy at Old Cedar Lane until the final space at Ascend One is made vacant by DPW.

e. The Bd. of Ed. agrees to relocate to Ascend One within 60 days once the Phase II and Phase III spaces are made available to the Bd. of Ed. Relocation costs of Phase II and Phase III will be at the Bd of Ed's expense.

4. Bd of Ed will maintain the Old Cedar Lane property in its entirety until the facility and grounds are turned over to DPW.

Is it possible for the Board of Education to come to a decision in the next couple of weeks? If so we need to work out the exact boundary of the property for transfer and the long term agreement for the Ascend One space.

Thanks,

Daryl Paunil



Daryl E. Paunil, P.E.

Chief, Bureau of Facilities

Department of Public Works

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410-313-5780

From: Bruce Gist <Bruce_Gist@hcpss.org>
Date: Tuesday, March 17, 2015 at 4:52 PM
To: Daryl Paunil <dpaunil@howardcountymd.gov>
Cc: "Wayne A. Crosby" <Wayne_Crosby@hcpss.org>, Alan Moss <Alan_Moss@hcpss.org>, Mary Schiller <Mary_Schiller@hcpss.org>, "Brandy V. Myers" <Brandy_Myers@hcpss.org>
Subject: FW: Draft Lazarus HCPSS MOU

Daryl,
Could you push through the spacial needs, of Lazarus at Dorsey building, before finalizing the Ascend One - OCL Trade? Looking for about ~ 1000sf.
We meet with their representatives today about their relocation
Lazarus is a non-profit associated with the school system but not a part. They could partner with DPW.
We need the space they are in now to create a new learning academy at ARL, I am running out of time and I don't want to have to move them twice.
HCPSS have agreed to move them.
Let me know your thoughts.
Bruce

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From: Mary Schiller
Sent: Wednesday, March 11, 2015 9:12 PM
To: Bruce Gist; Wayne A. Crosby
Cc: Brandy V. Myers; Nancy L. Wilson
Subject: RE: Draft Lazarus HCPSS MOU

All – Sam Chawat/Lazarus has requested a meeting to discuss MOU, Old Cedar Lane floor plan, storage container, and April “move”. I will contact Brandy re: scheduling. Thanks.

From: Mary Schiller
Sent: Wednesday, February 25, 2015 9:21 AM
To: Bruce Gist; Wayne A. Crosby
Cc: Brandy V. Myers; Nancy L. Wilson
Subject: RE: Draft Lazarus HCPSS MOU

Bruce – Thanks for our conversation yesterday.

Wouldn't you know it, I rec'd a call this morning asking when the storage container will be set up at the Old Cedar Lane. Mike Borkoski's team is donating 500 HCPSS laptops to the Bright Minds Foundation, and Lazarus will refurbish the laptops so the Foundation can give them to students in need. Lazarus is looking to take the donated laptops directly to the storage container since they are cleaning out the ARL site.

If the Dorsey building is a possibility, could that happen sooner rather than later ... and regardless of

what happens to the HCPSS at the Old Cedar Lane? Having the county provide space for Lazarus sounds like a great option.

Please let me know what direction should be given to Lazarus.

Thanks.

Mary

From: Mary Schiller

Sent: Monday, February 02, 2015 9:13 AM

To: Bruce Gist; Wayne A. Crosby

Cc: Brandy V. Myers; Nancy L. Wilson

Subject: Draft Lazarus HCPSS MOU

Bruce and Wayne –

Attached is a draft Memorandum of Understanding between the Lazarus Foundation and the HCPSS re: use of space. I used a MOU that we have with the Bright Minds Foundation as a guide.

You'll see that the major elements I included were:

- Provision of space and storage container
- Access to facilities
- Indemnification and insurance
- HCPSS right to reclaim the space
- Term – through FY18
- Termination clause

Is there anything else that should be included? Please let me know if you have any changes or suggestions, or if I should move forward with the draft as is. I will also run the MOU by Ron Miller prior to sharing it with Lazarus.

Thanks.

Mary Schiller

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