



Office of Purchasing
10910 Clarksville Pike, Ellicott City, Maryland 21042-6198
(410) 313-6723, fax (410) 313-6789

April 29, 2019

Ms. Sally Murphy
Acme Paper & Supply Co. Inc.
8229 Sandy Court
Savage, MD 20763

Re: Renewal, Contract #034.17.B3, Food Service, Non Food Supplies

Ms. Murphy:

In accordance with the Terms and Conditions, The Howard County Public School System has chosen to renew Contract #034.17.B3, Food Service, Non Food Supplies for an additional one-year period. This is the second renewal period. There are three renewal options remaining.

The new contract period will be July 1, 2019 to June 30, 2020.

The TERMS AND CONDITIONS of the initial contract remain firm.

The Purchasing Office will issue a Purchase Order(s) to your firm as required.

Mr. Brian Ralph, Director, Food and Nutrition Services (410) 313-6736, is responsible for the day-to-day administration of this contract.

If you have any questions, please contact me at your convenience, (410) 313-6723.

Sincerely,

A handwritten signature in blue ink that reads "Joe Veslany".

Joe Veslany
Procurement Specialist

cc: Brian Ralph
file