



Office of Purchasing  
10910 Route 108 Ellicott City, Maryland 21042-6198  
(410) 313-6723, fax (410) 313-6789

July 19, 2017

Mr. Alan J. Ferraro  
Washington District Football Officials  
14614 Deerhurst Terrace  
Silver Spring, MD 20906

amrowl@verizon.net

Re: Bid #040.17.B4, Fall Athletic Sports Referee Officials Services

Dear Mr. Ferraro:

The Board of Education of Howard County, at its meeting on July 18, 2017 approved the recommendation for award of Bid #040.17.B4, Fall Athletic Sports Referee Officials Services. The following Sports Category as defined in the bid has been awarded to your firm:

- Football Officials Services

The contract period is for one year, commencing July 18, 2017 through July 17, 2018 and is renewable for four (4) additional one-year periods at the sole option of the school system, subject to satisfactory performance and available funding. According to the Terms and Conditions of the Bid Document the solicitation documents will become the contract and "All portions of the bid, including, but not limited to the General Condition, any addenda, amendments, modification, specifications, drawings, or any extraneous matter incorporated by reference, will be applicable to any contract(s) as a result of this solicitation.

At this time, according to the bid document, please submit to the Howard County Public School System, Purchasing Department, Attn: Robert Gill, 10910 Clarksville Pike, Ellicott City, MD 21042 the following:

1. Certificate of Insurance and or sufficient Insurance documentation to satisfy the Insurance requirements as outlined in the solicitation. In the case where your officials do not fall under your organizations insurance policy you will need to provide documentation of the insurance coverage that your officials maintains under another organization. It is your organizations responsibility to confirm at any time that all of your Officials retain sufficient insurance coverage as outlines in the solicitation.

Mr. John Davis, (410) 313-6739, is the Howard County Public School System's Contract Manager for these services. Please contact Mr. Davis (or his designee) regarding scheduling and day to day contract administration. His office will issue a Purchase Order for services as needed and upon approval of your Insurance coverage by our Risk Management Department.

If you have any questions regarding the contents of this letter, please contact me at your convenience, 410-313-4584.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert B. Gill".

Robert B. Gill, CPPO, CPPB  
Purchasing Specialist

cc: John Davis  
Carol Feeser  
Pierre Van Greunen  
File



Office of Purchasing  
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July 2, 2018

Mr. Alan J. Ferraro  
Washington District Football Officials  
14614 Deerhurst Terrace  
Silver Spring, MD 20906

amrowl@verizon.net

Re: Bid #040.17.B4 Fall Athletic Sports Referee Officials Services  
Category: Football Officials Services

Dear Mr. Ferraro:

In accordance with the Terms and Conditions, The Howard County Public School System has chosen to renew Contract #040.17.B4, Fall Athletic Sports Referee Officials Services in the sSports category listed above for an additional one-year period. This is the first renewal period. There are Three (3) renewal options remaining.

The new contract period will be July 18, 2018 to July 17, 2019.

The TERMS AND CONDITIONS of the initial contract remain firm.

The Purchasing Office will issue a Purchase Order(s) to your firm as required.

Mr. John Davis, (410)-313-6739, Contract Manager for this contract.

If you have any questions, please contact me at your convenience, (410) 313-6723.

Sincerely,

Robert B. Gill, CPPO, CPPB  
Procurement Specialist

cc: John Davis  
File



Office of Purchasing  
10910 Clarksville Pike  
Ellicott City, Maryland 21042-6198  
(410) 313-6723, fax (410) 313-6789

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June 27, 2019

Mr. Alan J. Ferraro  
Washington District Football Officials  
14614 Deerhurst Terrace  
Silver Spring, MD 20906

amrowl@verizon.net

Re: Bid #040.17.B4 Fall Athletic Sports Referee Officials Services  
Category: Football Officials Services

Dear Mr. Ferraro:

In accordance with the Terms and Conditions, The Howard County Public School System has chosen to renew Contract #040.17.B4, Fall Athletic Sports Referee Officials Services in the sports category listed above for an additional one-year period. This is the second renewal period. There are Two (2) renewal options remaining.

The new contract period will be July 18, 2019 to July 17, 2020.

The TERMS AND CONDITIONS of the initial contract remain firm.

The Purchasing Office will issue a Purchase Order(s) to your firm as required.

Mr. John Davis, (410)-313-6739, Contract Manager for this contract.

If you have any questions, please contact me at your convenience, (410) 313-6723.

Sincerely,

Robert B. Gill, CPPO, CPPB  
Procurement Specialist

cc: John Davis  
File