

Class of 2020

Virtual Graduation

Basic Vendor Requirements

Noted Specifics:

Timeframe for virtual exercise and program:

Preferred Window- June 1-June 9 (excluding the weekend)

Number of individual schools:

12 comprehensive high schools (class size ranges from 307-491; the majority of schools are under 350)

Cedar Lane School which includes 4 students

Total Approx 4400 students total

Live Stream Access via multiple platforms: ie HCPSS Website, Facebook Live, School Webpages etc. (Also should consider running on the TV stations if that is possible)

Experience:

We are only considering virtual event production companies. They all have extensive galleries of their work online and concept sheets developed for commencement ceremonies.

Options:

The proposal to include a live (but delayed) component for individual students, however we anticipate recording student speeches in advance. We will want to explore live v prerecorded for other dignitaries.

Provide individual high school senior awards/presentation programs.

Caps and gowns will be included

Ability to have HCPSS staff hand their graduate a diploma?

Thank you,
Anne Roy

