

From: [Jahantab Siddiqui](#)
To: [Thomas McNeal](#); [Charles Anderson](#); [Planning Unit](#)
Subject: Today
Date: Thursday, October 22, 2020 2:06:17 PM

I will be working from my office starting around 230 and likely through the end of the board meeting

Sent from my iPhone

From: [James R. LeMon](#)
To: [Planning Unit](#)
Subject: Re: Central office visit today
Date: Tuesday, September 8, 2020 8:47:25 AM

I will visit CO this morning.

Sent from my iPhone

James LeMon
Executive Director Community, Parent, and School Outreach
Division of School Management and Instructional Leadership
Howard County Public Schools
10910 Clarksville Pike
Ellicott City, Md. 21042
410-313-6607

> On Sep 2, 2020, at 10:15 AM, James R. LeMon <James_LeMon@hcpss.org> wrote:

>

> I will be at CO this morning at 10:30.

> Thanks

>

> Sent from my iPhone

>

> James LeMon

> Executive Director Community, Parent, and School Outreach

> Division of School Management and Instructional Leadership

> Howard County Public Schools

> 10910 Clarksville Pike

> Ellicott City, Md. 21042

> 410-313-6607

>

>> On Aug 27, 2020, at 11:35 AM, James R. LeMon <James_LeMon@hcpss.org> wrote:

>>

>> I plan on coming to CO to gather a few items.

>>

>> Sent from my iPhone

>>

>> James LeMon

>> Executive Director Community, Parent, and School Outreach

>> Division of School Management and Instructional Leadership

>> Howard County Public Schools

>> 10910 Clarksville Pike

>> Ellicott City, Md. 21042

>> 410-313-6607

From: [Justin Benedict](#)
To: [Charles Anderson](#); [Planning Unit](#); [Deborah C. Cole](#)
Subject: RE: CO Building access
Date: Monday, August 24, 2020 9:54:18 AM

Sorry I made a mistake on the date. Can I stop by around 11am today.

Please provide building access. Below are the details:

Staff: Justin Benedict

Building: Central Office – lower level

Purpose: Pick up a few items

Date: Monday August 24 2020

Time: 10.30 to noon

Note: I does not have an alarm code nor keys

Optional: I can enter the front door and use the east stairs to the lower level. The same stairs will be used to exit the building.

I understand that I need to wear masks and gloves.

Justin Benedict

Executive Director Information Technology

From: [Jahantab Siddiqui](#)
To: [Planning Unit](#); [Charles Anderson](#)
Subject: CO and ARL access
Date: Tuesday, August 18, 2020 5:35:48 PM

I plan to work from my office in CO tomorrow between 10 and 3pm and also need to access the TV studio space to get something. Please let me know if that's ok and if I need to worry about alarms in either buildings.

Jahantab Siddiqui
Chief Administrative Officer
Howard County Public School System
Office: 410-313-6680
Cell: [REDACTED]

From: [Darin Conforti](#)
To: [Charles Anderson](#); [Planning Unit](#)
Cc: [Jahantab Siddiqui](#); [Sandra Austin](#); [Mary V. Drew](#); [Anna Bevill](#); [Shawn Mansfield](#)
Subject: Budget Team Access to Central Office
Date: Thursday, August 13, 2020 10:13:00 AM

Good Morning Chuck,

The Budget Team needs to access Central Office this afternoon to pick-up and distribute budget books. Please advise if this is approved.

Thanks,
Darin

*Darin Conforti
Executive Director of Budget
Howard County Public School System
10910 Clarksville Pike
Ellicott City, Maryland 21042*

*410-313-1530 (office)
[REDACTED] (mobile)*

From: [Theo Cramer](#)
To: [Planning Unit](#)
Cc: [Anissa Dennis](#)
Subject: Request to Enter Central Office
Date: Monday, August 10, 2020 10:19:43 AM

I need to enter central office to pick up a few items from my office today.

Thanks,
Theo

Theo L. Cramer, Ed.D.
Community Superintendent (Area II)
Howard County Public School System
10910 Clarksville Pike
Ellicott City, MD 21042
Phone: 410.313.6609



From: [Darin Conforti](#)
To: [Charles Anderson](#)
Cc: [Planning Unit](#); [Deborah C. Cole](#)
Subject: Re: Office Visit
Date: Thursday, August 6, 2020 7:33:08 AM

Will do. Thank you!

Darin D. Conforti
Executive Director of Budget
Howard County Public School System
10910 Clarksville Pike
Ellicott City, Maryland 21042

From: Charles Anderson <Charles_Anderson@hcpss.org>
Sent: Thursday, August 6, 2020 7:31:25 AM
To: Darin Conforti <Darin_Conforti@hcpss.org>
Cc: Planning Unit <Planning_Unit@hcpss.org>; Deborah C. Cole <Deborah_Cole@hcpss.org>
Subject: Fwd: Office Visit

Approved. Please wear a mask for your safety.

Sent from my iPhone

Begin forwarded message:

From: Darin Conforti <Darin_Conforti@hcpss.org>
Date: August 6, 2020 at 7:12:19 AM EDT
To: Charles Anderson <Charles_Anderson@hcpss.org>
Subject: Office Visit

Hi Chuck,

I need to make a short visit to my office to pick up a few things. Can I come by this morning about 9:00?

Thanks,
Darin

*Darin Conforti
Executive Director of Budget
Howard County Public School System
10910 Clarksville Pike
Ellicott City, Maryland 21042*

410-313-1530 (office)

██████████ (mobile)

From: [Jahantab Siddiqui](#)
To: [Planning Unit](#); [Charles Anderson](#)
Subject: This morning
Date: Thursday, July 2, 2020 9:20:18 AM

I plan to stop in to CO to get some things from my office. Do I need to use front door or can I use back entrance with my swipe?

Sent from my iPhone

From: [Scott Ruehl](#)
To: [Planning Unit](#)
Subject: Entering CO
Date: Sunday, June 14, 2020 11:25:24 PM

I need to access my office in the central office building. I would like to come on the morning of Wednesday, June 17 between 9 - 10am. Please let me know which door I should enter and exit. Thanks.

Scott Ruehl
Director of Leadership Development
Howard County Public School System
410-313-5642

Follow the Office of Leadership Development on Twitter [@HCPSS_LeaderDev](#)

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From: [Ebony Langford-Brown](#)
To: [Valerie C. Gist](#)
Cc: [Planning Unit](#); [Melodee J. Phillips](#); [Charles Anderson](#)
Subject: Re: Access to CO - for Monday, June 8
Date: Monday, June 8, 2020 6:06:31 AM

I plan to be at CO at 10:30.

Best,
Ebony

Ebony Langford-Brown
Executive Director Curriculum, Instruction and Assessment
Howard County Public School System
410-313-6665

Sent from my iPhone

> On Jun 6, 2020, at 3:56 PM, Valerie C. Gist <Valerie_Gist@hcpss.org> wrote:

>

> Bill Barnes has approved Ebony Langford-Brown to enter the Central Office on Monday, June 8 to retrieve a budget binder from her office.

>

> Please confirm the hours of the Central Office on Monday are 7:00 am to 2:00 pm. Ebony will respond with the time she plans to arrive.

>

> Ebony is aware to enter through the front doors and to wear a mask.

>

> Thank you,

>

> Valerie Gist

> Executive Assistant

> HDivision of Academics

>

> -----Original Message-----

> From: William J. Barnes <William_Barnes@hcpss.org>

> Sent: Saturday, June 06, 2020 9:43 AM

> To: Ebony Langford-Brown <Ebony_Langford-Brown@hcpss.org>

> Cc: Valerie C. Gist <Valerie_Gist@hcpss.org>

> Subject: Re: Access to CO

>

> Approved

>

> Sent from my iPhone

>

>> On Jun 6, 2020, at 9:33 AM, Ebony Langford-Brown <Ebony_Langford-Brown@hcpss.org> wrote:

>>

>> Bill,

>>

>> I would like to go to my office to get my budget book.

>>

>> Best,

>> Ebony

>>

>> Ebony Langford-Brown

>> Executive Director Curriculum, Instruction and Assessment Howard
>> County Public School System
>> 410-313-6665
>>
>> Sent from my iPhone

From: [Justin Benedict](#)
To: [Melodee J. Phillips](#); [Charles Anderson](#); [Alan Moss](#); [Planning Unit](#)
Subject: Central Office Access Request
Date: Thursday, June 4, 2020 12:55:38 PM

Please provide building access. Below are the details:

Staff: Justin Benedict
Building: Central Office
Purpose: Get items
Date: Tues June 9th
Time: 11.30-12.00 pm

I understand that I need to wear masks and gloves.

Justin Benedict
Executive Director Information Technology

From: [Jahantab Siddiqui](#)
To: [Planning Unit](#)
Subject: Heading in to CO to grab a couple things
Date: Thursday, April 16, 2020 12:05:48 PM

Spoke with Chuck already but wanted to make sure I sent something to this email!

Sent from my iPhone

From: [Darin Conforti](#)
To: [Planning Unit](#); [Jahantab Siddiqui](#); [Charles Anderson](#)
Subject: Access to Central Office
Date: Tuesday, March 31, 2020 6:20:26 PM

Chuck and Jahantab,

I am requesting to access the building this week to retrieve two budget binders and print out the CARE Act and Kirwan legislation. My schedule is flexible. Let me know what time is convenient and protocols to follow.

Thank you,
Darin

Darin D. Conforti
Executive Director of Budget
Howard County Public School System
10910 Clarksville Pike
Ellicott City, Maryland 21042