

**From:** [Mark Blom](#)  
**To:** [Danielle Lueking](#)  
**Subject:** FW: MPIA Rules Revised Approval Needed  
**Date:** Friday, June 5, 2020 1:32:09 PM

---

---

**From:** Michael Martirano <Michael\_Martirano@hcpss.org>  
**Sent:** Friday, June 5, 2020 12:08 PM  
**To:** Mark Blom <Mark\_Blom@hcpss.org>  
**Subject:** Re: MPIA Rules Revised Approval Needed

Approved

Dr. M.

Dr. Michael J. Martirano  
Superintendent  
Howard County Public School System  
10910 Clarksville Pike  
Ellicott City, Maryland 21042

“The time is always right to do what is right.”  
Martin Luther King, Jr.

On Jun 3, 2020, at 8:55 PM, Mark Blom <[Mark\\_Blom@hcpss.org](mailto:Mark_Blom@hcpss.org)> wrote:

Dr. Martirano,  
The HCPSS Rules for Processing MPIAs have been revised to safeguard against fraudulent requests. The changes incorporate requirements that requestors provide valid identifying information, and sign their requests. In addition, the revised Rules provide that a requestor’s name will posted on the HCPSS portal. These Rules are issued by the Superintendent; accordingly, **I am requesting your approval of these revised Rules.** A clean copy of the Rules is attached, as well as a markup that reflects the revisions.

Thank you

Mark C. Blom

General Counsel  
Howard County Public School System  
10910 Clarksville Pike  
Ellicott City, Maryland 21042  
410-313-6604  
[Mark\\_bloom@hcpss.org](mailto:Mark_bloom@hcpss.org)

<Rules for Processing HCPSS MPIAs - DRAFT 2020 UPDATE clean.docx>  
<Rules for Processing HCPSS MPIAs - DRAFT redline2020 UPDATE  
(002).docx>

**From:** [Mark Blom](#)  
**To:** [Danielle Lueking](#)  
**Subject:** RE: MPIA Rules  
**Date:** Wednesday, June 3, 2020 8:48:38 PM

---

Danielle,  
Thanks for doing this tonight—it enables me to get it to the Superintendent tonight.

Mark

---

**From:** Danielle Lueking <[Danielle\\_Lueking@hcpss.org](mailto:Danielle_Lueking@hcpss.org)>  
**Sent:** Wednesday, June 3, 2020 8:32 PM  
**To:** Mark Blom <[Mark\\_Blom@hcpss.org](mailto:Mark_Blom@hcpss.org)>  
**Subject:** Re: MPIA Rules

I updated that section as copied below (I also added a line about summaries are at the discretion of the school system to that section to clarify it will be as we determine on a case by case basis - think that's needed?):

1. Update the online tracking system.

1. Post a summary of the request.

1. Posts may be summarized at the discretion of the school system to include specific documents requested, as well as remove any legally protected information the requester may have provided to process the request.
2. Posts will include the requester's name and organization (where applicable).
3. Once posted, requesters receive an automated email with a unique file number and link from the online tracking system.

---

**From:** Mark Blom <[Mark\\_Blom@hcpss.org](mailto:Mark_Blom@hcpss.org)>  
**Sent:** Wednesday, June 3, 2020 7:24 PM  
**To:** Danielle Lueking <[Danielle\\_Lueking@hcpss.org](mailto:Danielle_Lueking@hcpss.org)>  
**Subject:** MPIA Rules

Danielle,  
Reading the Rules on more time, please add a provision stating that the requestor's name will be posted on the portal, perhaps in this section:

A. Update the online tracking system.

1. Post a summary of the request.

- i. Posts may be summarized to include specific documents requested, as well as remove any legally protected information the requester may have provided to process the request.
- ii. Once posted, requesters receive an automated email with a unique file

number and link from the online tracking system.

Thanks.

Mark C. Blom  
General Counsel  
Howard County Public School System  
10910 Clarksville Pike  
Ellicott City, Maryland 21042  
410-313-6604  
[Mark\\_bloom@hcpss.org](mailto:Mark_bloom@hcpss.org)

**From:** [Mark Blom](#)  
**To:** [Danielle Lueking](#)  
**Subject:** RE: Draft Language - Website and Rules  
**Date:** Wednesday, June 3, 2020 10:38:36 AM

---

Under Maryland law, [REDACTED]  
[REDACTED]  
[REDACTED]

---

**From:** Danielle Lueking <[Danielle\\_Lueking@hcpss.org](mailto:Danielle_Lueking@hcpss.org)>  
**Sent:** Wednesday, May 27, 2020 3:15 PM  
**To:** Mark Blom <[Mark\\_Blom@hcpss.org](mailto:Mark_Blom@hcpss.org)>  
**Subject:** Draft Language - Website and Rules

Hi Mark,

Hope you are doing well and had a nice holiday weekend!

I've completed a draft of both new language for the MPIA website based on the changes the web team is working on as well as edits to the MPIA Processing Rules to reflect our discussions (see tracked changes). I am attaching here if you wanted to review/discuss prior to sending to the web team. Note in the Rules I also updated a few other areas I found could be cleaned-up since we first developed this in 2018, and am open to other suggestions as well.

**Danielle Lueking**  
Legislative and Legal Affairs Officer  
[Danielle\\_Lueking@hcpss.org](mailto:Danielle_Lueking@hcpss.org)  
410-313-6820

**Howard County Public School System**  
Office of General Counsel  
10910 Clarksville Pike,  
Ellicott City, MD 21042  
[www.hcpss.org](http://www.hcpss.org)