



Purchase Order Number	PO-10018592
Purchase Order Date	07/14/2020
Requested Delivery Date	
Requisition Type	Standard
Payment Type	Check
Requester	Virginia A Patzer


Supplier:
Proffitt & Associates Architects 49 S Carroll St Frederick, MD 21701 United States of America

Ship To:
Howard County Public School System Triadelphia Ridge Elementary School 13400 Triadelphia Road Ellicott City, MD 21042 United States of America Virginia A Patzer (██████████) +1 (410) 313-6805 (Landline)

Comments:
DO NOT MAIL TO VENDOR. Proffitt is on the list of Professional Architect/Engineer Consultant Services for Facilities Projects #011.18.B4, Category Architectural, BOE approved 3-8-2018, Expires 3-8-2023

Bill To:
Howard County Public School System 10910 Clarksville Pike Ellicott City, MD 21042 United States of America Attn: Finance Office +1 (410) 313-6600 (Landline)

Currency	Total Lines Amount	Total Tax Amount	Total PO Amount
USD	14,840.00	0.00	14,840.00


 Doug Pindell
 Director of Purchasing

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Service Lines						
Line Number	Item Name	Description	Start Date	End Date	Due Date	Amount
Ship-To: Triadelphia Ridge Elementary School,13400 Triadelphia Road,Ellicott City, MD 21042,United States of America Ship-To Contact: Virginia A Patzer () Deliver-To: Triadelphia Ridge Elementary School						
1		Provide Professional Architectural/Engineering Services for project at Triadelphia Ridge ES regarding alteration of two early childhood development classrooms into ED classrooms with a shared quiet room between them. Revised proposal dated 6-18-2020 to D Lubeley from J Matheis.				14,840.00
		LOCATION Triadelphia Ridge ES 13400 Triadelphia Road Ellicott City, MD 21042				
		PROJECT FY19 FORWARD SYSTEMIC (1044) (DL)				

Messages
<p>The item(s) specified are subject to the following conditions:</p> <ol style="list-style-type: none"> 1. Goods/services other than those specified on this purchase order must not be substituted or prices changed without authorization. 2. All shipments must be prepaid. Prepay shipping charges, unless otherwise specified, and add to invoice. No C.O.D.'s will be accepted. 3. Unless otherwise stated, delivery hours are between 8:30 AM to 3:30 PM, Monday through Friday, excluding holidays. 4. Until goods are accepted by authorized HCPSS personnel, seller shall bear risk of loss and damage. 5. This order may be cancelled without penalty by the Howard County Public School System if full delivery is not made within 30 business days. 6. The purchase order number must appear on all invoices, packing slips and correspondence to ensure prompt processing. 7. The Howard County Public School System is Maryland sales tax exempt; our tax exempt number is 30001219. Unauthorized use of this number is not allowed.