APPLICATION FOR PARTICIPATION

Fine Arts Initiative Grant (FY23)

Maryland State Department of Education
200 West Baltimore Street
Baltimore, Maryland 21201

Deadline
October 31, 2022
No later than 5:00 p.m. EST

MARYLAND STATE DEPARTMENT OF EDUCATION

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Submission Instructions

Complete this application electronically by typing directly into the fillable fields and charts. Do not alter or remove sections. When finished, save the application document as a pdf to your computer and obtain appropriate signatures. Be sure to include the required attachments.

Required application components for the FY23 Fine Arts Initiative Program include:

1. Completion of the Grant Application Form (Microsoft Word document, saved to pdf), and
2. Submission of Required Attachments and Supporting Documentation (#1 – #3).

Email to Susan Spinnato at susan.spinnato@maryland.gov
Maryland State Department of Education

The Fine Arts Initiatives Program Application is due by 5:00 p.m. on October 31, 2022.

Cover Page

Name of applicant: Gino Molfino

Mailing Address: 5451 Beaverkilll Road Columbia MD 21044

Amount of request for grant period (July 1, 2022 – June 30, 2023): $22,711

Federal Employer ID number: 15260000968

UEI (Unique Entity Identifier) number: LBUJLL83NF95

Expiration date: renewal is annual. June 2023

Please see Attachment A: FY23 Formula-based Funding Amounts for Fine Arts Grants to LEAs.

Project Director Name: Gino Molfino	Title: Coordinator, Fine Arts
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_Dr. Michael Martirano_____
Head of Agency Printed Name

_Superintendent _____
Title

_____
Head of Agency Signature

11/3/2022
_____
Date

Project Abstract

Summarize the fine arts initiative project.

This year's grant proposal is aligned with the Howard County Public Schools Strategic Call to Action with focus on providing students with equitable access to curriculum and programs culminating in dual enrollment, Advanced Placement, and Career and Technical Education. (goal 1)

Reporting Requirement: School Year 2022-2023 Annual Implementation Goals

As stated in COMAR 13A.01.16, Section .03 Certification Procedures, "each local school system shall report annually their goals, objectives, and strategies regarding the implementation of fine arts instructional programming and methods for measuring progress." Complete the charts below outlining the 2022-2023 goals of the local school system **using all funding sources** to meet the requirements outlined in COMAR 13A.04.16, Programs in Fine Arts for dance, media arts, music, theater, and visual art by 2024.

Dance

2022-2023 Goal -

Provide discipline resources and equipment needed for MS dance programming to ensure student safety and equitable access.

Objectives:

Identify discipline equipment needs for MS dance programming to ensure student safety and equitable access at all 20 middle schools.

Strategies:

Use MS dance teacher survey, student 2023-2024 course requests, and staffing data for each of the current 20 HCPSS middle schools to identify equipment needs

Identify equipment and request quotes from vendors.

Methods for measuring progress:

Student course requests a / staffing data per current 20 HCPSS middle schools.

Theater

2022-2023 Goal -

Provide diverse, contemporary discipline resources or MS theatre programming to ensure student equitable access at all 20 middle schools.

Objectives:

Identify discipline resources needed for MS theatre programming to ensure student equitable access to diverse and contemporary playwrights.

Strategies:

MS theatre teacher surveys, student 2023-2024 course requests and staffing data for each of the current 20 HCPSS middle schools to identify resources supporting access to diverse, contemporary playwrights.

Identify resources and request quotes from vendors.

Methods for measuring progress:

Student/Teachers feedback survey of curriculum and current resources.

Student course requests a / staffing data per current 20 HCPSS middle schools.

Visual Arts

2022-2023 Goal: Ensure equity of access to analog and digital photo equipment at all county high school photo programs.

Objectives: Purchase necessary equipment for high school photo programs that current survey indicates equipment insufficient to support students enrolled in the program.

Strategies:

Use current survey data from this 2022-2023 academic year of available digital and analog photo equipment at each of the 12 HCPSS comprehensive high schools.

Align survey data to enrollment numbers and 2023-2024 course request at each school to identify inequities in access to analog or digital cameras.

Identify and purchase necessary equipment for identified programs.

Methods for measuring progress:

Photo students at all schools have ready access to equipment to support the photo curriculum.

Increased enrollment numbers at schools provided needed resources to support student success.

Fine Arts (Art/Dance/Theatre/Music)

2022-2023 Goal:

Develop and refine curriculum resources accessed through the LMS system for Art / Dance / Theatre / Music to provide equity access and inclusion.

Objectives: Expand and provide resources around equity, access, and inclusion for fine arts teachers that support students and teacher understanding and the fine arts curriculum.

Strategies:

Research and develop resources aligned to curricular standards with a focus on equity, access, and inclusion.

Provide access to developed resources and materials through the district LMS system .

Methods for measuring progress:

Teachers implementing new curriculum strategies / resources as demonstrated in direct observations.

Project Narrative

Extent of Need

Identify a clearly defined problem and discuss the impact of the proposed fine arts initiative funding.

The goals of the Howard County Public School System (HCPSS), Strategic Call to Action include impact noted in implementation, including,

To provide curricula , instruction, and resources that foster and support student voice, social/emotional well being, while developing technical skills, conceptual awareness and understanding, and the appreciation of the power of the arts in a safe and inclusive classroom community.

All students, families, and staff experience diversity and inclusion reflected in the staff, curriculum, and activities.

While HCPSS Fine arts materials of instruction (MOI) budget is equitably distributed to all comprehensive high schools based on enrollment, fine arts curricular programs inequities exist as a result of access to additional monies raised by such organizations as PTAs, Boosters and private donors. These funds and donated equipment are more readily available in more affluent schools/neighborhoods, and are often allocated to support fine arts program' enrichment and curricular experiences. With the budgets of fine arts programs stretched due to inflation, county budgetary constraints, as well as the limited availability of buses, strain on schools with limited access to additional funding will directly impact student access to quality equipment and involvement in program enrichment opportunities.

LEA School Year 2022-2023 – Goals, Measurable Objectives and Milestones

Describe the goals, measurable objectives, and milestones of the **fine arts initiative grant funding** for each applicable arts discipline. The goals for the grant funding must show alignment to the annual implementation goals reported above.

Dance - Goal(s):

Provide discipline resources and equipment needed aligned to MS dance programming and curriculum to ensure student safety and equitable access at all 20 middle schools.

Measurable Objectives:

Purchase and installation of identified equipment and resource needs at each of the identified middle school dance programs.

Milestones:

Survey MS dance teachers and run 2023-2024 course requests to identify schools with specific equipment needs to support middle school dance curriculum.

Identification and purchase of developmentally appropriate materials and equipment.

Theater - Goal(s)

Provide discipline resources for MS theatre programming to ensure students have equitable access to meaningful, diverse, and robust resources supporting the curriculum.

Measurable Objectives:

Identification and purchase of developmentally appropriate, diverse playwrights anthologies for MS theatre programs.

Milestones:

Survey MS theatre teacher needs and run 2023-2024 course requests to support purchase of anthologies for all 20 MS theatre programs.

Identification and purchase of developmentally appropriate materials and equipment.

Visual Art - Goal(s): Ensure equity of access to analog and digital photo equipment at all county high school photo programs.

Measurable Objectives: Access to necessary equipment at each school is equitable and aligns to current needs and supports future enrollment numbers.

Milestones:

Identify schools with equipment deficits/inequities based on enrollment in photo courses.

Identify the type equipment needed at each identified program to bring it in line with enrollment needs. Identify sources for equipment based on cost and availability as well as overall performance/reviews. Delivery of equipment to school identified with the most needs.

Fine Arts (Art/Dance/Theatre/Music) - Goal: Develop and refine curriculum resources accessed through the LMS system for Art / Dance / Theatre / Music to provide equity access and inclusion.
Measurable Objectives: Expand and provide resources around equity, access, and inclusion for fine arts teachers that support students and teacher understanding and the fine arts curriculum.
Milestones: Review current curriculum and identify gaps and need areas based on district equity, diversity, and inclusion goals/practices. Develop resources for the LMS system that align with curricular need areas and support teacher practices. Sharing and dissemination of resources and information through professional learning

**Add more rows if necessary*

Plan of Operation

For each project goal listed above, provide the activities, timeline, and personnel to be used to accomplish the objectives.

Discipline	Goal(s)	Activities	Timeline	Person Responsible
Fine Arts (Art/Dance/Theatre /Music)	Develop and refine curriculum resources accessed through the LMS system for Art / Dance / Theatre / Music to provide equity	Evaluate current curricular resources on LMS system resources Research, identify, and develop resources that support Equity, Diversity, and	06/2023 - 08/2023 Review and Identify gaps in current LMS discipline resources Develop and create curriculum documents in	Kathryn Carlsen, Lead Theatre Teacher Holli Tucci, Lead Dance teacher Megan Hartten, *Music Resource Teacher* Terry Eberhardt, *Coordinator of Music*

	access and inclusion.	Inclusion best practices Identify professional learning opportunities to disseminate LMS resources	support of ED&I district initiatives	Jaye Ayres, *Visual Arts Resource Teacher* Gino Molfino, *Coordinator of Fine Arts*
Dance	Identify and provide discipline resources and equipment needed for MS dance programming to ensure student safety and equitable access.	Evaluate student feedback, course requests, and scheduling data Identify program/equipment needs and resources Purchasing and delivery of resources.	02/2023 evaluate secondary dance course request data 03/2023 - 06/2023 purchase and distribute equipment / materials to identified schools	Holli Tucci, Lead Dance teacher Gino Molfino, *Coordinator of Fine Arts* Amy Higgins, *Fine Arts Technical Assistant.*
Theater	Provide discipline resources for MS theatre programming to ensure students have equitable access to meaningful, diverse, and robust resources supporting the curriculum.	Evaluate student feedback, course requests, and scheduling data Identify program/equipment needs and resources Purchasing and delivery of resources.	02/2023 evaluate secondary theatre course request data 03/2023 - 06/2023 purchase and distribute equipment / materials to identified schools	Kathryn Carlsen, Lead Theatre Teacher Gino Molfino, *Coordinator of Fine Arts* Amy Higgins, *Fine Arts Technical Assistant.*
Visual Arts	Ensure equity of access to analog and digital photo equipment at all county high school photo programs.	Review 2022 survey data. Review enrollment numbers. Identifying schools with the greatest	12/2022 survey data and enrollment numbers have been aligned. 1/2023 needs assessment has been completed.	Gino Molfino, *Coordinator of Fine Arts* Amy Higgins, *Fine Arts Technical Assistant.*

		needs. Purchasing and delivery of resources.	2/2023 Analyze equipment cost and identify vendors 3/2023 Ordering, inventory, and delivery of equipment to identified schools.	

**Add more rows if necessary*

Evidence of Impact

For each activity and project goal, a summary of the efficacy of the proposed activity is required. The summary should present a detailed description of evidence-based or research that suggests the program is likely to be successful.

The focus for all project goals and activities is to ensure equity of access across the LEA to equipment, resources and enrichment activities supporting the curriculum. While the district budget for the fine arts is based on student enrollment inequities occur as a result of extra funding sources at individual schools. Organizations such as the PTA, Boosters, and individual donors can result in access to additional enrichment activities and equipment. (The Atlantic, *The Power of a Wealthy PTA*, Nov. 5, 2019). Based on the Brookings Institute research (link), engagement in arts education can improve school climate, empower students with a sense of purpose and ownership, and enhance mutual respect for their teachers and peers.

Evaluation Plan

In this section, provide a performance measure for each project goal. For example, a goal may be to update the curriculum in dance in levels 1-5 at the secondary level. The Evaluation Performance Measures: Increase in the number of students participating in dance at the secondary level. Teachers implementing a new curriculum as demonstrated in direct observations.

Dance
Goal 1: Identify and provide discipline resources and equipment needed for MS dance programming to ensure student safety and equitable access.
Performance Measure 1: Student access to equipment that supports the curriculum in a safe and

equitable manor is provided for MS level dance course offerings

Theater
Goal 1: Provide diverse discipline resources for MS theatre programming to ensure students have equitable access to meaningful, and contemporary, and robust resources supporting the curriculum.
Performance Measure 1: Student access to discipline specific diverse resources that supports the curriculum are provided for MS level theatre course offerings

Visual Arts
Goal 1: Ensure equity of student access to analog and digital photo equipment in each county high school photo programs.
Performance Measure 1: Student access to discipline specific equipment based on curricular needs and the increase of access based on number of schools and students serviced

Fine Arts (Art, Dance, Theatre, Music)
Goal 1: Develop and refine curriculum resources accessed through the LMS system for Art / Dance / Theatre / Music to provide equity access and inclusion.
Performance Measure 1: Teachers implementing new curriculum strategies / resources as demonstrated in direct observations.

KEY PERSONNEL

Name	Title/Organization	Responsibilities
Gino Molfino	HCPSS Fine Arts Coordinator	Work with lead teachers and FA Technical Assistant to schedule and approve contracts for projects identified. Develop Assessment, Data, and Survey Forms that inform decision making. Garner and collaborate with purchasing on contracts /

		quotes / bids for vendors/presenters and materials/equipment needs.
Terry Eberhardt	Coordinator of Music	Analyze data sources and survey information to inform decision making regarding curricular, facility and program equipment needs
Megan Hartten	Music Resource Teacher	Analyze data sources and survey information to inform decision making regarding curricular, facility and program equipment needs
Jaye Ayres	Visual Arts Resource Teacher	Analyze data sources and survey information to inform decision making regarding curricular, facility and program equipment needs
Holli Tucci	HCPSS Lead Dance Teacher	Analyze data sources and survey information to inform decision making regarding curricular, facility and program equipment needs
Kathryn Carlson	HCPSS Lead Dance Teacher	Analyze data sources and survey information to inform decision making regarding curricular, facility and program equipment needs
Amy Higgins	Fine Art Technical Assistant	Support contract development, equipment purchasing, scheduling, and reconciliation of grant budget.

**Add more rows if necessary*

Budget and Budget Narrative

Please provide a detailed description of the requested funds that will be spent by using the categories listed below. Add more rows if needed. An MSDE Grant Budget C-125 form must also be submitted as an appendix.

1. Salaries & Wages (list each position separately)

Discipline	Line item	Calculation	Amount	In-Kind	Total
Fine Arts	Curriculum writing workshop wages	current workshop wage rate = 35.00 based on union contract to be re-negotiated this year. Estimated 8 writers @ 42.8571429 hours	$12,000		12,000

Total for salaries & wages:			$12,000

Using the space below, explain how the costs for salaries & wages above are necessary, reasonable, and cost-effective.

Wages aligned with current district rates and will provide access to est, 8 writers for roughly 40 hrs of work each. All based on lead writer cost and volume of work anticipated based on the proposal. Buffer built into the estimate to provide additional writer/work and/or rate change increases.

2. Contracted Services

Discipline	Line item	Calculation	Requested	In-Kind	Total
Total for contracted services:					

Using the space below, explain how the costs for contracted services above are necessary, reasonable, and cost-effective.

3. Supplies & Materials

Discipline	Line item	Calculation	Requested	In-Kind	Total
Theater	Materials and Supplies: Anthologies	20 @ $20.95 = 419.00 20 @ $37.05 = 741.00	$1160.00		$1160.00
Total supplies & materials:					$1160.00

Using the space below, explain how the costs for supplies & materials above are necessary, reasonable, and cost-effective.

Resource identified provides a cultural diversity of scripts that will support curricular and community connections within our LEA - the cost is fixed by vendor/publisher and aligned with market prices for comparable goods or services for the geographic area.

4. Other Charges

Discipline	Line item	Calculation	Requested	In-Kind	Total

All	FICA	12,000 x 7.65% estimate	$918		$918.00
Total for other charges:					$918.00

Using the space below, explain how the costs for other charges above are necessary, reasonable, and cost-effective.

Based on district annual estimated fixed charges for handling grant and FICA costs for workshop wages.

5. Equipment

Discipline	Line item	Calculation	Requested	In-Kind	Total
Dance	Portable bars for MS auxiliary dance spaces	20 @ $ 120.20		n/a	$2404.00
Visual Art	Analog and digital photo equipment	50 @ $119.96		n/a	$5998.00
Total for equipment:					$8402.00

Using the space below, explain how the costs for equipment above are necessary, reasonable, and cost-effective.

Costs for equipment are necessary to provide student access to equipment and resources to deliver curriculum. Costs are aligned with market prices for comparable goods or services for the geographic area. The cost-effective equipment options allow for the higher volume of purchases based on anticipated needs and utilize vendors that the LEA has current contracts/bids with.
Total amount requested $22711.00

Appendix

The following appendices must be included in the proposal for funding.

- A C-1-25 MSDE budget form
- MSDE Assurances page