



Purchase Order Number	PO-10018912
Purchase Order Date	08/18/2020
Requested Delivery Date	
Requisition Type	Standard
Payment Type	Check
Requester	Laurie Anne Berryman

Supplier:
 Center for Collaborative Classroom
 1001 Marina Village Pkwy
 Suite 110
 Alameda, CA 94501-1042
 United States of America

Ship To:
 Howard County Public School System
 Central Office
 10910 Clarksville Pike
 Ellicott City, MD 21042
 United States of America
 Laurie Anne Berryman [REDACTED]
 +1 (410) 313-6620 (Landline)

Comments:
 see attached approved spending request form and quote Q710494. Please do not mail PO to vendor. Please email PO to Laurie Berryman.

Bill To:
 Howard County Public School System
 10910 Clarksville Pike
 Ellicott City, MD 21042
 United States of America
 Attn: Finance Office
 +1 (410) 313-6600 (Landline)

Currency	Total Lines Amount	Total Tax Amount	Total PO Amount
USD	500.00	0.00	500.00

Line Number	Item Name	Description	Start Date	End Date	Due Date	Amount
Ship-To: Central Office,10910 Clarksville Pike,Ellicott City, MD 21042,United States of America Ship-To Contact: Laurie Anne Berryman [REDACTED] Deliver-To: Central Office						
1		2 Consult-Virtual PD (hourly), Item #CONSULT-VPD	08/17/2020	08/17/2020		500.00

Messages
 The item(s) specified are subject to the following conditions:
 1. Goods/services other than those specified on this purchase order must not be substituted or prices changed without authorization.
 2. All shipments must be prepaid. Prepay shipping charges, unless otherwise specified, and add to invoice. No C.O.D.'s will be accepted.
 3. Unless otherwise stated, delivery hours are between 8:30 AM to 3:30 PM, Monday through Friday, excluding holidays.
 4. Until goods are accepted by authorized HCPSS personnel, seller shall bear risk of loss and damage.
 5. This order may be cancelled without penalty by the Howard County Public School System if full delivery is not made within 30 business days.
 6. The purchase order number must appear on all invoices, packing slips and correspondence to ensure prompt processing.
 7. The Howard County Public School System is Maryland sales tax exempt; our tax exempt number is 30001219. Unauthorized use of this number is not allowed.

Doug Pindell
 Director of Purchasing