



Purchase Order

Purchase Order Number	PO-10011377
Purchase Order Date	09/05/2018
Requested Delivery Date	
Payment Terms	Net 30
Payment Type	Check
Buyer	Cece V Clement-Freiert
Phone Number	+1 (410) 313-6724
Email	cece_clement@hcpss.org

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Supplier
Heinemann Library PO Box 6926 Portsmouth, NH 03802-6929 United States of America

Ship-To
Howard County Public School System Central Office 10910 Clarksville Pike Ellicott City, MD 21042 United States of America Laurie Anne Berryman +1 (410) 313-6620 (Landline)

Comments
See attached quote dated 07/26/18. SEE ATTACHED DISTRIBUTION LIST; DO NOT SEND TO HCPSS-CO.

Bill To
Howard County Public School System 10910 Clarksville Pike Ellicott City, MD 21042 United States of America Laurie Anne Berryman +1 (410) 313-6620 (Landline)

Currency	Total Lines Amount	Total Tax Amount	Total PO Amount
USD	64,538.10	0.00	64,538.10

Goods Lines							
Line Number	Quantity	Item Name	Description	Required Date	Unit of Measure	Unit Price	Line Amount
2	369		Conversion Kits for 2nd Edition to 3rd Edition-BAS 313 BAS 1 Conversion ISBN 978-0-325-08873-0		Each	99.00	36,531.00
3	246		Conversion Kits for 2nd Edition to 3rd Edition - Bas 313 BAS 2 Conversion ISBN 978-0-325-08875-4		Each	99.00	24,354.00

Service Lines							
Line Number	Item Name	Description	Start Date	End Date	Due Date	Line Amount	
1		SHIPPING (6%)				3,653.10	

Messages
<p>The item(s) specified are subject to the following conditions:</p> <ol style="list-style-type: none"> 1. Goods/services other than those specified on this purchase order must not be substituted or prices changed without authorization. 2. All shipments must be prepaid. Prepay shipping charges, unless otherwise specified, and add to invoice. No C.O.D.'s will be accepted. 3. Unless otherwise stated, delivery hours are between 8:30 AM to 3:30 PM, Monday through Friday, excluding holidays. 4. Until goods are accepted by authorized HCPSS personnel, seller shall bear risk of loss and damage.

Doug Pindell
Director of Purchasing

Howard County Public School System
10910 Clarksville Pike
Ellicott City, MD 21042
United States of America

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5. This order may be cancelled without penalty by the Howard County Public School System if full delivery is not made within 30 business days.
6. The purchase order number must appear on all invoices, packing slips and correspondence to ensure prompt processing.
7. The Howard County Public School System is Maryland sales tax exempt; our tax exempt number is 30001219. Unauthorized use of this number is not allowed.