

# Briefing Form

Please fill out this form as soon as possible.

**Date**

Submit

The date the incident took place.

**School \***

**Incident Types \***

- Assault on Staff
- Community Issue
- Drugs
- Facility Emergency
- Fighting
- Google Meet Disruption
- Hate Bias / Discrimination
- Medical Emergency
- Missing Student
- Parent/Family Issue
- Social Media
- Threat
- Transportation
- Vandalism
- Weapon
- Other

**Essential Incident Details \***

Rich text editor with toolbar (B, I, U, link, list, indent) and a large text area.

Text format Basic HTML

[About text formats](#)

**Questions for and/or support needed from School Management and Instructional Leadership**

Rich text editor with toolbar (B, I, U, link, list, indent) and a large text area.

Text format Basic HTML

[About text formats](#)

**Central Office Teams Contacted \***

- Communications Office
- Diversity, Equity, and Inclusion Office
- Facilities Office
- HCPSS Crisis Team
- Safety and Risk Management
- School Management and Instructional Leadership
- Security Office
- Transportation Office
- None

**Emergency Personnel Notified (if applicable) \***

- Department of Social Services
- Fire Department
- Mobile Crisis Unit
- Paramedics
- Police
- None

Media

Attach any photos or videos related to the incident.

Add a new file

No files selected.

Unlimited number of files can be uploaded to this field.  
2 GB limit.  
Allowed types: jpg png gif tiff avi mp4 mov pdf m4a m4v wmv wms webm zip doc docx.