

From: [Emily Bahhar](#)
To: [Brendan Anderson](#)
Subject: Re: Jtab just gave me a project
Date: Wednesday, April 3, 2019 2:11:31 PM

Sure that's fine. I can be in just the initial meeting. They have this briefing form they use now that gets emailed around.

Sent from my iPhone

Emily Bahhar
Coordinator, Multimedia Communications
(410) 313-1570

On Apr 3, 2019, at 1:59 PM, Brendan Anderson <Brendan_Anderson@hepss.org> wrote:

FYI,

Jtab just gave me a new assignment.

He wants me to work with Jason McCoy to develop an incident tracking system to be launched at the beginning of the school year. This would be a new internal website for people to enter and track incidents. The purpose is partially to alert key central office staff and partially to have better, cleaner data. Right now this is a PDF/email workflow.

I am supposed to follow up with him to get more details. Do you want to be in on that?

Thanks,
Brendan

From: [Jason J. McCoy](#)
To: [Brendan Anderson](#); [Emily Bahhar](#)
Subject: Re: incident reporting web application
Date: Wednesday, April 3, 2019 2:42:17 PM
Attachments: [Outlook-School Mgm.png](#)

I might be off on April 15th. I will send give you access to the Google Form and database we started using March 18, 2019.



Jason McCoy
Performance, Equity and Community Response Director- [Area 1](#)
Howard County Public Schools
410-313-6892

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From: Brendan Anderson
Sent: Wednesday, April 3, 2019 2:35 PM
To: Jason J. McCoy; Emily Bahhar
Subject: incident reporting web application
When: Monday, April 15, 2019 2:00 PM-3:00 PM.
Where: web suite (right outside Jtab's office)

Jason,

This is to follow up on the conversation we had today in Jtab's office about building a website/application to streamline the incident reporting process.

If you have any materials/examples of reports, I'd like to see those.

Thanks,
Brendan Anderson
Web Developer, Multimedia Communications