

901 DULANEY VALLEY ROAD
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CLIENT INVOICE

Howard County Board of Education
J. Stephen Cowles, Esq. - General Counsel
Central Office
10910 Clarksville Pike
Ellicott City, MD 21042

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May 6, 2024
Client # 014958.156
Invoice # 565104

██████████ (Sp. Ed.)

		<u>Hours</u>	<u>Amount</u>
04/01/24	Review parents exhibits and ██████████ documents and prepare for hearing.	2.20	704.00
DAB			
04/03/24	Telephone call and e-mails with Mr. Sheppard and Mr. Mohink regarding subpoena for records from ██████████.	1.30	416.00
DAB			
04/04/24	Review and respond to e-mail from Ms. Russo about subpoena for documents. Prepare opening argument. Prepare for hearing and send copy of exhibits to judge.	3.20	1,024.00
DAB			
04/05/24	Prepare for and attend hearing.	7.30	2,336.00
DAB			
04/08/24	Prepare for and attend hearing.	7.80	2,496.00
DAB			
04/09/24	Prepare for and attend hearing.	7.30	2,336.00
DAB			
04/11/24	Review document produced by Mr. Mohink on behalf of ██████████	0.80	256.00
DAB			
04/15/24	Prepare for and attend hearing.	6.50	2,080.00
DAB			
04/16/24	Prepare for and attend hearing.	7.70	2,464.00
DAB			
04/17/24	Prepare for and attend hearing.	7.20	2,304.00
DAB			
04/18/24	Prepare for and attend hearing.	7.00	2,240.00
DAB			

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	<u>Hours</u>	<u>Amount</u>
04/19/24 Prepare for and attend hearing. DAB	8.30	2,656.00
04/23/24 Review articles forwarded by ██████████ DAB	1.30	416.00
Current Services Rendered	67.90	\$ 21,728.00
Net Fees Billed		\$ 21,728.00
04/03/24 Courier Expense - Expedited Courier Group		82.13
Total Expenses		82.13
Total Current Invoice		\$ 21,810.13
Previous Balance		33,184.00
Payments		(33,184.00)
Balance Due		<u><u>\$ 21,810.13</u></u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	67.90	\$ 320.00	\$ 21,728.00

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		<u>Hours</u>	<u>Amount</u>
04/02/24	Review and respond to e-mail from Ms. VanCleaf regarding settlement. E-mail to Ms. Russo. Draft settlement agreement.	1.60	512.00
DAB			
04/10/24	Draft proposed agreement and send to client for review.	1.40	448.00
DAB			
04/11/24	Review e-mail from Ms. Russo. Revise proposed agreement. E-mail to Ms. VanCleaf.	0.50	160.00
DAB			
04/12/24	Attend mediation and review notice of dismissal.	0.40	128.00
DAB			
	Current Services Rendered	3.90	\$ 1,248.00
	Net Fees Billed		\$ 1,248.00
	Total Current Invoice		\$ 1,248.00
	Previous Balance		7,782.80
	Payments		(7,782.80)
	Balance Due		<u>\$ 1,248.00</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	3.90	\$ 320.00	\$ 1,248.00

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		<u>Hours</u>	<u>Amount</u>
04/03/24	Review complaint.	0.40	128.00
DAB			
04/22/24	Review student records and complaint.	3.20	1,024.00
DAB			
	Current Services Rendered	3.60	\$ 1,152.00
	Net Fees Billed		\$ 1,152.00
	Total Current Invoice		\$ 1,152.00
	Balance Due		\$ 1,152.00

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	3.60	\$ 320.00	\$ 1,152.00

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██████████ (Sp. Ed.)

		<u>Hours</u>	<u>Amount</u>
04/01/24	Review complaint and review and respond to e-mails from OAH and Mr. Martin about mediation.	1.40	448.00
DAB			
04/02/24	Review and respond to e-mails from OAH.	0.20	64.00
DAB			
	Current Services Rendered	1.60	\$ 512.00
	Net Fees Billed		\$ 512.00
	Total Current Invoice		\$ 512.00
	Balance Due		\$ 512.00

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	1.60	\$ 320.00	\$ 512.00

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		<u>Hours</u>	<u>Amount</u>
04/12/24	Review complaint and conduct research.	1.30	416.00
DAB			
04/22/24	Review student records.	2.60	832.00
DAB			
04/23/24	Review student records.	2.60	832.00
DAB			
04/26/24	Review updated documentation in student file.	2.20	704.00
DAB			
	Current Services Rendered	8.70	\$ 2,784.00
	Net Fees Billed		\$ 2,784.00
	Total Current Invoice		\$ 2,784.00
	Balance Due		<u>\$ 2,784.00</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	8.70	\$ 320.00	\$ 2,784.00

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██████████ (Sp. Ed.)

		<u>Hours</u>	<u>Amount</u>
05/09/24	Prepare for testimony of Ms. Roberts and review ██████████	2.20	704.00
DAB	testimony.		
05/10/24	Review and respond to e-mail from Ms. Roberts. Prepare	3.20	1,024.00
DAB	for Ms. Roberts testimony and closing.		
05/16/24	Review transcript to prepare for hearing and closing	2.30	736.00
DAB	argument.		
05/21/24	Review transcript and prepare for hearing.	1.60	512.00
DAB			
05/22/24	Meeting with Ms. Robert to prepare for testimony.	2.20	704.00
DAB			
05/22/24	Prepare for hearing.	2.30	736.00
DAB			
05/28/24	Review chapters fro WJ Examiner Manual submitted by	1.40	448.00
DAB	Ms. VanCleaf.		
05/29/24	Prepare for hearing and closing arguments.	2.30	736.00
DAB			
05/30/24	Prepare for and attend hearing.	8.30	2,656.00
DAB			
05/31/24	Prepare for closing argument.	1.50	480.00
DAB			
	Current Services Rendered	27.30	\$ 8,736.00
	Net Fees Billed		\$ 8,736.00

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Total Current Invoice	\$ 8,736.00
Previous Balance	21,810.13
Payments	(21,810.13)
Balance Due	<u>\$ 8,736.00</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	27.30	\$ 320.00	\$ 8,736.00

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		<u>Hours</u>	<u>Amount</u>
05/02/24	Review e-mail from Ms. VanCleaf and attached agreement. Forward to Ms. Russo.	0.20	64.00
DAB			
	Current Services Rendered	<u>.20</u>	<u>\$ 64.00</u>
	Net Fees Billed		\$ 64.00
	Total Current Invoice		\$ 64.00
	Previous Balance		1,248.00
	Payments		(1,248.00)
	Balance Due		<u><u>\$ 64.00</u></u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	0.20	\$ 320.00	\$ 64.00

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		<u>Hours</u>	<u>Amount</u>
05/17/24	Coordinate scheduling of resolution session and review	0.80	256.00
DAB	complaint.		
05/20/24	Review student records.	2.20	704.00
DAB			
05/23/24	Review student records and complaint.	3.80	1,216.00
DAB			
05/29/24	Review complaint and records. Draft document requests.	1.80	576.00
DAB			
	Current Services Rendered	8.60	\$ 2,752.00
	Net Fees Billed		\$ 2,752.00
	Total Current Invoice		\$ 2,752.00
	Previous Balance		1,152.00
	Payments		(1,152.00)
	Balance Due		\$ 2,752.00

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	8.60	\$ 320.00	\$ 2,752.00

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██████████ (Sp. Ed.)

		<u>Hours</u>	<u>Amount</u>
03/27/24	Review complaint.	0.50	160.00
DAB			
05/01/24	Review and respond to e-mail from Ms. Russo regarding proposed settlement.	0.20	64.00
DAB			
05/03/24	Review and respond to e-mail from Mr. Martin about potential settlement.	0.20	64.00
DAB			
05/06/24	Review and respond to e-mail from Mr. Martin.	0.10	32.00
DAB			
05/07/24	E-mail to Ms. Russo regarding settlement proposal.	0.10	32.00
DAB			
05/07/24	Call with Mark Martin about settlement. Review e-mail from Mr. Martin and forward to Ms. Russo for consideration.	0.80	256.00
DAB			
05/14/24	Review and respond to e-mail from Mr. Martin about settlement.	0.30	96.00
DAB			
05/17/24	Telephone call with Ms. Russo about settlement.	0.20	64.00
DAB			
05/17/24	Review e-mail from Mr. Martin and send e-mail to Ms. Russo about settlement.	0.30	96.00
DAB			
05/20/24	Review e-mail to Ms. Russo. E-mail to Mr. Martin accepting settlement offer.	0.30	96.00
DAB			
	Current Services Rendered	3.00	\$ 960.00
	Net Fees Billed		\$ 960.00

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Total Current Invoice	\$ 960.00
Previous Balance	512.00
Payments	(512.00)
Balance Due	<u>\$ 960.00</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	3.00	\$ 320.00	\$ 960.00

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██████████ (Sp. Ed.)

		<u>Hours</u>	<u>Amount</u>
05/02/24	Review file and attend mediation.	2.60	832.00
DAB			
05/02/24	Draft proposed agreement and send to Ms. Russo for review.	0.50	160.00
DAB			
05/07/24	Review and respond to e-mail from Ms. Glassman.	0.20	64.00
DAB			
05/07/24	Review e-mail from Ms. Russo and revise settlement agreement.	0.40	128.00
DAB			
05/07/24	Review and respond to e-mail from Ms. Glassman regarding agreement.	0.30	96.00
DAB			
05/09/24	Review and respond to e-mail from Ms. Glassman.	0.10	32.00
DAB			
05/10/24	Forward Ms. Glassman revision to agreement.	0.30	96.00
DAB			
05/28/24	Review e-mail from Ms. Glassman about modification of IEP and transportation.	0.30	96.00
DAB			
05/31/24	Review e-mail from Ms. Glassman about settlement related issues. Respond and send e-mail to ██████████.	0.30	96.00
DAB			
	Current Services Rendered	5.00	\$ 1,600.00
	Net Fees Billed		\$ 1,600.00

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Total Current Invoice	\$ 1,600.00
Previous Balance	2,784.00
Payments	(2,784.00)
Balance Due	<u>\$ 1,600.00</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	5.00	\$ 320.00	\$ 1,600.00

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██████████ (Sp. Ed.)

		<u>Hours</u>	<u>Amount</u>
05/20/24	Review complaint. E-mail to Ms. Russo.	0.60	192.00
DAB			
	Current Services Rendered	.60	\$ 192.00
	Net Fees Billed		\$ 192.00
	Total Current Invoice		\$ 192.00
	Balance Due		<u>\$ 192.00</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	0.60	\$ 320.00	\$ 192.00

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██████████ (Sp. Ed.)

		<u>Hours</u>	<u>Amount</u>
06/03/24	Review transcript and prepare closing statement.	2.20	704.00
DAB			
06/04/24	Revise closing argument and attend hearing.	3.20	1,024.00
DAB			
06/06/24	Send Judge Nachman list of citations from closing.	0.20	64.00
DAB			
	Current Services Rendered	5.60	\$ 1,792.00
	Net Fees Billed		\$ 1,792.00
	Total Current Invoice		\$ 1,792.00
	Previous Balance		8,736.00
	Payments		(8,736.00)
	Balance Due		<u>\$ 1,792.00</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	5.60 \$	320.00 \$	1,792.00

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		<u>Hours</u>	<u>Amount</u>
06/06/24	Premeeting and resolution session.	1.00	320.00
DAB			
06/06/24	Review student records.	3.40	1,088.00
DAB			
06/10/24	Review student records and complaint.	4.20	1,344.00
DAB			
06/11/24	Review student records and outline plan for hearing.	3.80	1,216.00
DAB			
06/13/24	Review student file, review complaint, conduct research on issues. Prepare hearing outlines.	4.60	1,472.00
DAB			
06/14/24	Review file, conduct research, identify potential exhibits for hearing, and outline cross examinations.	5.40	1,728.00
DAB			
06/18/24	Review and respond to e-mails from OAH about scheduling of PHC.	0.20	64.00
DAB			
06/19/24	Review and respond to e-mail about scheduling PHC.	0.20	64.00
DAB			
06/20/24	Contact Ms. VanCleaf about settlement proposal. Review file and prepare record for hearing.	3.20	1,024.00
DAB			
06/23/24	Prepare for hearing.	2.20	704.00
DAB			
06/24/24	Review and respond to e-mail from Ms. VanCleaf. E-mail to Ms. Russo.	0.40	128.00
DAB			

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		<u>Hours</u>	<u>Amount</u>
06/25/24	Review e-mail from Ms. VanCleaf and send e-mails to	0.50	160.00
DAB	Ms. Russo about settlement counter offer.		
	Current Services Rendered	29.10	\$ 9,312.00
	Net Fees Billed		\$ 9,312.00
	Total Current Invoice		\$ 9,312.00
	Previous Balance		2,752.00
	Payments		(2,752.00)
	Balance Due		\$ 9,312.00

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	29.10	\$ 320.00	\$ 9,312.00

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		<u>Hours</u>	<u>Amount</u>
06/05/24	Review and respond to e-mail from Mr. Martin regarding settlement.	0.20	64.00
DAB			
06/05/24	Review revisions to proposed agreement from Ms. Russo. Revise agreement and send to Mr. Martin.	0.30	96.00
DAB			
06/11/24	E-mail to Mr. Martin about status of settlement.	0.30	96.00
DAB			
06/12/24	Review and respond to e-mail from Mr. Martin.	0.30	96.00
DAB			
06/12/24	Review edits to proposed agreement by Mr. Martin and forward to Ms. Russo.	0.50	160.00
DAB			
06/14/24	Attend ██████████ mediation.	0.40	128.00
DAB			
Current Services Rendered		2.00	\$ 640.00
Net Fees Billed			\$ 640.00
Total Current Invoice			\$ 640.00
Previous Balance			960.00
Payments			(960.00)
Balance Due			\$ 640.00

Summary of Hours

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10910 Clarksville Pike
Ellicott City, MD 21042

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July 3, 2024
Client # 014958.163
Invoice # 567127

██████████ (Sp. Ed.)

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	2.00 \$	320.00 \$	640.00

PK || LAW

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		<u>Hours</u>	<u>Amount</u>
06/03/24	Review and respond toe-mail about transportation under	0.20	64.00
DAB	settlement agreement.		
	Current Services Rendered	<u>.20</u>	<u>\$ 64.00</u>
	Net Fees Billed		\$ 64.00
	Total Current Invoice		\$ 64.00
	Previous Balance		1,600.00
	Payments		(1,600.00)
	Balance Due		<u><u>\$ 64.00</u></u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	0.20	\$ 320.00	\$ 64.00

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		<u>Hours</u>	<u>Amount</u>
06/07/24	Review student records, complaint, and conduct research.	3.20	1,024.00
DAB			
06/18/24	Review and respond to e-mail from Ms. Russo about resolution. Review student records.	3.20	1,024.00
DAB			
06/19/24	Review student records.	2.00	640.00
DAB			
06/21/24	Review file and conduct research on legal issues set out in complaint.	3.20	1,024.00
DAB			
06/26/24	Review complaint and student records.	3.20	1,024.00
DAB			
06/27/24	Review student records.	2.20	704.00
DAB			
06/28/24	Draft answer to complaint.	3.60	1,152.00
DAB			
	Current Services Rendered	20.60	\$ 6,592.00
	Net Fees Billed		\$ 6,592.00
06/16/24	Copy & Print (Black & White - 312 prints @ \$0.20)		62.40
	Total Expenses		62.40

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Total Current Invoice	\$ 6,654.40
Previous Balance	192.00
Payments	(192.00)
Balance Due	<u>\$ 6,654.40</u>

Summary of Hours

Timekeeper	Hours	Hourly Rate	Total
David Burkhouse	20.60	\$ 320.00	\$ 6,592.00