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Customizing Your Documentation Template

If you have a different number of panel members scoring or questions than this template, you may customize

Submitting Your Interview Documentation

Please save this file using the naming convention: Position Title_Interview Documentation_Month Year
When the interviews have concluded, send this file to Sandy Saval, Human Resources Business Partner.

Position and Panel Information

Please enter the required information below.

Position:	Chief Academic Officer
Hiring Manager:	

Scoring Members of Panel	
<i>Name</i>	<i>Position Title</i>
Scott Ruehl	Director of Leadership Development
Judy Jones	Director of Diversity, Equity, and Inculsion
Troy Todd	Principal
Yvonne Cox	Coordinator, Elementary Language Arts