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Customizing Your Documentation Template

If you have a different number of panel members scoring or questions than this template, you may customize it yourself or contact

Submitting Your Interview Documentation

Please save this file using the naming convention: Position Title_Interview Documentation_Month Year

When the interviews have concluded, send this file to Sandy Saval, Human Resources Business Partner.

Position and Panel Information

Please enter the required information below.

| | |
|------------------------|-----------------------------------|
| Position: | Human Resources Executive Officer |
| Hiring Manager: | Sandy Saval |

| Scoring Members of Panel | |
|--------------------------|---|
| <i>Name</i> | <i>Position Title</i> |
| Sandy Saval | Human Resources Business Partner |
| Antwan Perry | Policy Manager |
| Scott Ruehl | Director, Leadership Development |
| Juliann Dibble | Coordinator, Teacher and Paraprofessional Development and Support |
| | |
| | |
| | |

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