

APPENDIX C – INFORMATION AND COST PROPOSAL

A. GENERAL

1. Offeror's Name: COGENT Infotech Corporation
Address: 1035 Boyce Road, Suite 108, Pittsburgh, PA 15241

Telephone: 412-889-7700
2. Person Responsible for completing this form:
Name: Justin Acord
Title: Executive Vice President

B. CONTRACT FOR INSIDE CONTRACT ADMINISTRATION

In the event your Organization receives a contract as a result of this Invitation for Bid, please designate an inside person whom we may contact during the period of the contract for prompt contract administration:

Name	Justin Acord	Title	Executive Vice President
Address	1035 Boyce Road, Suite 108, Pittsburgh, PA 15241	Phone	412-889-7700
		Fax	412-774-1515
Email	justin.acord@cogentinfo.com	Pager/cellular	

C. RECEIPT OF ADDENDA

Submitting provider must acknowledge receipt of all addenda issued below:

Addendum: <u>1</u>	Dated: <u>October 13, 2023</u>	Received: <input checked="" type="checkbox"/>
Addendum: <u>2</u>	Dated: <u>October 20, 2023</u>	Received: <input checked="" type="checkbox"/>
Addendum: _____	Dated: _____	Received: <input type="checkbox"/>
Addendum: _____	Dated: _____	Received: <input type="checkbox"/>
Addendum: _____	Dated: _____	Received: <input type="checkbox"/>

D. FORM FOR COST PROPOSAL

Note: Billing rates offered shall be inclusive of all overhead, profit, travel, accommodations, administrative fees, and direct and indirect costs and shall represent onsite staff work within Howard County, MD.

	Hourly Billing Rate \$	Hourly Billing Rate exceeding 40 hours (weekly) \$
Field Services Technician	██████████	██████████
Assistant Device Maintenance Technician	██████████	██████████
Audio-Visual (AV) Electronics Technician	██████████	██████████
Network Wiring Technician	██████████	██████████
Technology Trainer	██████████	██████████
Project Coordinator/Business Analyst	██████████	██████████

Appendix C.1 – COST PROPOSAL SIGNATURE SHEET

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM

A. Bidder's Certification

1. I/we hereby propose to furnish and deliver supplies, equipment, or services, in accordance with specifications and stipulations contained herein, and at the prices quoted. I/we certify that this bid is made without any previous understanding, agreement, or connection with any person, firm, or corporation making a bid for the same supplies, materials, or equipment and is in all respects fair and without collusion or fraud.
2. I/we certify that this bid is made without having contacted any employee within The Howard County Public School System unless such contacts were previously authorized by the Purchasing Officer.
3. I/we certify that this bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived and agreed, directly or indirectly, with any bidder or person to put in a sham bid or to refrain from bidding and is not in any manner, directly or indirectly, sought by agreement of collusion or communication or conference, with any person to fix the bid prices of the affidavit or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that of any bidder, or to secure any advantage against the Board of Education of Howard County or any other person interested in the proposed contract; and that all statements in said proposal or bid are true.
4. I/we affirm that this firm will not knowingly employ an individual to work at a school if the individual is a Registered Sexual Offender, pursuant to section 11-722 (C) of the Criminal Procedure Article of the Annotate Code of Maryland. A firm or person who violates this section is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding 5 years or a fine not exceeding \$5,000 or both.
5. I hereby certify that I am authorized to sign for the bidder.

B. Vendor/Contractor Disqualification - Bribery

1. A person convicted for bribery, attempted bribery, or conspiracy to bribe shall be disqualified from entering into a contract with any county or other subdivision of the state. Every business entity upon submitting a bid or otherwise applying for a contract shall submit an affidavit stating whether it, its officers, directors, or partners, or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government.


Submitted by:
COGENT Infotech Corporation

(company name)
Justin Acord

(person authorized to sign bids)

Executive Vice President

(title of authorized representative)



(signature of authorized representative)

Oct 30, 2023

(date)

Appendix D – PROPOSAL AFFIDAVIT

**Technology Support and
Flexible Staffing Services
Bid #031.24.B6**

Date: Oct 30, 2023

Bidder/Offeror: COGENT Infotech Corporation

CONTACT FOR INSIDE CONTRACT ADMINISTRATION

In the event your Organization receives a contract as a result of this Invitation for Bid, please designate an inside person whom we may contact during the period of the contract for prompt contract administration:

Name <u>Justin Acord</u>	Title <u>Executive Vice President</u>
Address <u>1035 Boyce Road, Suite 108</u>	Phone <u>412-889-7700</u>
<u>Pittsburgh, PA 15241</u>	Fax <u>412-774-1515</u>
e-mail <u>justin.acord@cogentinfo.com</u>	Pager/cellular _____

ADDENDA

Receipt of the following Addenda is acknowledged:

Addendum No. <u>1</u>	Dated <u>October 13, 2023</u>	Addendum No. _____	Dated _____
Addendum No. <u>2</u>	Dated <u>October 20, 2023</u>	Addendum No. _____	Dated _____